

At: Aelodau'r Pwyllgor Craffu
Cymunedau

Dyddiad: 7 Mawrth 2019

Rhif Union: 01824 712554

ebost: democrataidd@sirddinbych.gov.uk

Annwyl Gyngorydd

Fe'ch gwahoddir i fynychu cyfarfod y **PWYLLGOR CRAFFU CYMUNEDAU, DYDD IAU, 14 MAWRTH 2019** am **10.00 am** yn **YSTAFELL BWLLGOR 1A, NEUADD Y SIR, RUTHUN.**

Yn gywir iawn

G Williams
Pennaeth Gwasanaethau Cyfreithiol, AD a Democrataidd

**CYNHELIR SESIWN BRIFFIO AR GYFER YR HOLL AELODAU ETHOLEDIG AM
9.15 A.M. YN UNION O FLAEN Y CYFARFOD**

AGENDA

RHAN 1 - GWAHODDIR Y WASG A'R CYHOEDD I'R RHAN HON O'R CYFARFOD

1 YMDDIHEURIADAU

2 DATGANIADAU O FUDDIANT

Aelodau i ddatgan unrhyw gysylltiad personol neu gysylltiad sy'n rhagfarnu yn y busnes a nodwyd i'w ystyried yn y cyfarfod hwn.

3 MATERION BRYD FEL Y'U CYTUNWYD GAN Y CADEIRYDD

Hysbysiad o eitemau y dylid, ym marn y Cadeirydd, eu hystyried yn y cyfarfod fel materion brys yn unol ag Adran 100B(4) Deddf Llywodraeth Leol 1972.

4 COFNODION (Tudalennau 7 - 18)

Derbyn cofnodion cyfarfod y Pwyllgor Craffu Cymunedau a gynhaliwyd ar 6 Medi 2018 (copi ynghlwm).

10.00 a.m. – 10.05 a.m.

5 POLISI DYLEDION PRYDAU YSGOL (Tudalennau 19 - 28)

Ystyried adroddiad gan y Prif Reolwr: Moderneiddio Addysg / Swyddog Arweiniol: Cyfleusterau, Asedau a Thai (copi ynghlwm) er mwyn i'r Pwyllgor Craffu Cymunedau archwilio Polisi diwygiedig Dyledion Prydau Ysgol.

10.05 a.m. – 10.45 a.m.

~~~~~ EGWYL (10.45 a.m. – 11.00 a.m.) ~~~~~

**6 DARPARIAETH SAFLE SIPSIWN A THEITHWYR - Y WYBODAETH DDIWEDDARAF YN DILYN Y BROSES YMGYNGHORI CYN CYNLLUNIO** (Tudalennau 29 - 58)

Ystyried adroddiad gan Swyddog Arweiniol: Eiddo a'r Stoc Dai (copi ynghlwm) i ddiweddarau'r Pwyllgor Craffu Cymunedau yn dilyn y broses ymgynghori cyn cyflwyno cais cynllunio.

**11.00 a.m. – 12.15 p.m.**

**7 RHAGLEN WAITH ARCHWILIO** (Tudalennau 59 - 80)

Rhoi ystyriaeth i adroddiad gan y Cydlynnydd Craffu (copi ynghlwm) yn gofyn am adolygiad o raglen gwaith i'r dyfodol y pwyllgor a rhoi'r diweddaraf i'r aelodau ar faterion perthnasol.

**12.15 p.m. – 12.30 p.m.**

**8 ADBORTH GAN GYNRYCHIOLWYR PWYLLGOR**

Derbyn unrhyw ddiweddariadau gan gynrychiolwyr y Pwyllgor ar Fyrddau a Grwpiau amrywiol y Cyngor.

**12.30 p.m. – 12.40 p.m.**

**AELODAETH**

**Y Cynghorwyr**

Y Cynghorydd Huw Williams  
(Cadeirydd)

Brian Blakeley  
Meirick Davies  
Rachel Flynn  
Tina Jones  
Merfyn Parry

Y Cynghorydd Graham Timms (Is-  
Gadeirydd)

Anton Sampson  
Glenn Swingler  
Andrew Thomas  
Cheryl Williams

**Aelodau Cyfetholedig dros Addysg sy'n Pleidleisio (Rhifau Eitemau Agenda 5 yn unig)**

Kathleen Jones  
David Lloyd

Neil Roberts

**COPIAU I'R:**

Holl Gynghorwyr er gwybodaeth  
Y Wasg a'r Llyfrgelloedd  
Cynghorau Tref a Chymuned

Mae tudalen hwn yn fwriadol wag

DEDDF LLYWODRAETH LEOL 2000

Cod Ymddygiad Aelodau

## DATGELU A CHOFRESTRU BUDDIANNAU

Rwyf i,  
(enw)

\*Aelod /Aelod cyfetholedig o  
(\*dileuer un)

**Cyngor Sir Ddinbych**

**YN CADARNHAU** fy mod wedi datgan buddiant **\*personol / personol a sy'n rhagfarnu** nas datgelwyd eisoes yn ôl darpariaeth Rhan III cod ymddygiad y Cyngor Sir i Aelodau am y canlynol:-  
(\*dileuer un)

Dyddiad Datgelu:

Pwyllgor (nodwch):

Agenda eitem

Pwnc:

Natur y Buddiant:

(Gweler y nodyn isod)\*

Llofnod

Dyddiad

Noder: Rhwch ddigon o fanylion os gwelwch yn dda, e.e. 'Fi yw perchennog y tir sy'n gyfagos i'r cais ar gyfer caniatâd cynllunio a wnaed gan Mr Jones', neu 'Mae fy ngŵr / ngwraig yn un o weithwyr y cwmni sydd wedi gwneud cais am gymorth ariannol'.

Mae tudalen hwn yn fwriadol wag

## PWYLLGOR CRAFFU CYMUNEDAU

Cofnodion cyfarfod o'r Pwyllgor Craffu Cymunedau a gynhaliwyd yn Ystafell Bwyllgora 1a, Neuadd y Sir, Rhuthun, Dydd Iau, 13 Rhagfyr 2018 am 10.00 am.

### YN BRESENNOL

Cynghorwyr Brian Blakeley, Meirick Davies, Tina Jones, Merfyn Parry, Anton Sampson, Glenn Swingler, Andrew Thomas, Graham Timms (Is-gadeirydd) a Huw Williams (Cadeirydd)

Roedd y Cynghorydd Huw Hilditch Roberts, Aelod Arweiniol Addysg, Plant a Phobl Ifanc yn bresennol ar gyfer Eitem 5 ar y Rhaglen ar gais y Pwyllgor.

Roedd y Cynghorydd Tony Thomas, Aelod Arweiniol dros Dai, Rheoleiddio a'r Amgylchedd yn bresennol ar gyfer eitem rhif 6 ar gais y Pwyllgor.

Aelodau Cyfetholedig – David Lloyd a Neil Roberts

**Arsylwyr** – Cynghorydd Huw Hilditch-Roberts, Cynghorydd Tony Thomas, Cynghorydd Emrys Wynne a'r Cynghorydd Mark Young

### HEFYD YN BRESENNOL

Cyfarwyddwr Corfforaethol Economi a'r Parth Cyhoeddus (GB), Swyddog Strategaeth a Datblygu (GM), Arweinydd Addysg Dechrau'n Deg (NE), Rheolwr Perfformiad a Busnes (JM), Pennaeth Cynllunio a Gwarchod y Cyhoedd (EJ), Rheolwr Rheoli Datblygu (PM), Swyddog Cynllunio – Graddfa Gyrfa (AT), Cydlynnydd Craffu (RE) a Gweinyddwr Pwyllgorau (SJ).

### PWYNT SYLW

Yn absenoldeb y Cadeirydd, y Cynghorydd Huw Williams, cadeiriodd yr Is-gadeirydd, y Cynghorydd Graham Timms y cyfarfod hwn.

Yn eitem 7 yr Agenda – Rhaglen Waith Craffu – roedd y Cadeirydd, y Cynghorydd Huw Williams yn bresennol.

### 1 YMDDIHEURIADAU

Cafwyd ymddiheuriadau am absenoldeb gan y Cynghorwyr Rachel Flynn and Cheryl Williams.

Cafwyd ymddiheuriad hefyd gan yr Aelod Cyfetholedig Kathleen Jones.

## 2 DATGANIADAU O FUDDIANT

Datganodd y Cyngorydd Tina Jones gysylltiad personol a allai fod yn niweidiol yn eitem 5 ar y rhaglen - Addysg Gynnar a Chomisiynu Gofal Plant Dechrau'n Deg gan ei bod yn berchennog meithrinfa gofal plant ac yn ymddiriedolwr Cymdeithas Genedlaethol Meithrinfeydd Dydd Cymru.

Datganodd y Cyngorydd Huw Hilditch-Roberts gysylltiad personol yn eitem 5 - Addysg Gynnar a Chomisiynu Gofal Plant Dechrau'n Deg oherwydd bod ei blentyn yn mynychu darpariaeth mewn ysgol yn Sir Ddinbych.

## 3 MATERION BRYN FEL Y'U CYTUNWYD GAN Y CADEIRYDD

Ni chodwyd unrhyw fater brys.

## 4 COFNODION

Cyflwynwyd cofnodion cyfarfodydd y Pwyllgor a gynhaliwyd ar 11 Hydref 2018 a 25 Hydref 2018.

11 Hydref 2018 -

**Materion yn Codi** - Tudalen 12, Eitem 3 Adolygiad o benderfyniad y Cabinet yn ymwneud â darpariaeth safle Sipsiwn a Theithwyr – Cadarnhaodd y Cyngorydd Timms ei fod wedi mynychu cyfarfod o'r Cabinet i roi ger eu bron benderfyniadau'r Pwyllgor Craffu Cymunedau a wnaed yn eu cyfarfod ar 11 Hydref.

25 Hydref 2018 -

**Cywirdeb** – Tudalen 15 a thudalen 17, Rhif Eitem. 5 cynnig dyluniad gwasanaeth gwastraff ac ailgylchu newydd – awgrymodd aelod derminoleg arall yn y Gymraeg am nifer o'r termau a ddefnyddiwyd yn fersiwn Cymraeg y cofnodion.

**Materion yn Codi** - Tudalen 19, Eitem 5 - Dyluniad arfaethedig y gwasanaeth gwastraff ac ailgylchu newydd – cyfeiriodd y Cydlynnydd Craffu'r aelodau at yr adroddiad gwybodaeth ar gyfer adborth a gafwyd gan y Gwasanaeth Cynllunio a Diogelu'r Cyhoedd.

Tudalen 22 - Eitem Rhif 6 – Adroddiad ar Gynnydd Twristiaeth – cafodd yr aelodau ystadegau yn yr adroddiad yn rhoi diweddariad ar nifer yr ymwelwyr â Chanolfannau Croeso'r Cyngor.

**PENDERFYNWYD** *derbyn a chymeradwyo cofnodion y cyfarfodydd a gynhaliwyd ar 11 Hydref a 25 Hydref 2018 fel cofnod cywir.*

Gadawodd y Cyngorydd Tina Jones y cyfarfod cyn i'r drafodaeth ar yr eitem nesaf o fusnes gychwyn.



## 5 COMISIYNU GOFAL PLANT ADDYSG GYNNAR A DECHRAU’N DEG

Cyflwynodd y Swyddog Datblygu a Strategaeth yr adroddiad (a rannwyd eisoes) a oedd yn cyflwyno trosolwg o’r broses arfaethedig ar gyfer comisiynu elfennau gofal plant rhaglenni Addysg Gynnar a Dechrau’n Deg i Aelodau. Yn ystod y cyflwyniad, pwysleisiodd y swyddog bod y rhaglenni hyn wedi cael llwyddiant blaenorol ac yn cael eu gwerthfawrogi’n eang gan deuluoedd, ysgolion a budd-ddeiliaid eraill. Esboniodd, fel rhan o waith y Cyngor i drechu tlodi, cafodd y rhaglenni hyn eu hadolygu gyda’r bwriad o gael yr effaith mwyaf posib i leihau tlodi ac amddifadedd yn Sir Ddinbych.

Fel rhan o’r cynnig gofal plant i’w gyflwyno ym mis Ionawr 2019, mae Addysg Blynyddoedd Gynnar yn darparu 10 awr o’r cynnig 30 awr. Mae’r ddarpariaeth hon y rhan o gwricwlwm y Cyfnod Sylfaen ar gyfer plant rhwng 3 a 7 mlwydd oed yng Nghymru. Mae’n rhwymedigaeth statudol i’r ALI gynnig y ddarpariaeth ond nid yw’n ofynnol i rieni a gofalwyr ddefnyddio’r cynnig. Mae Llywodraeth Cymru (LIC) yn noddi 10 awr o addysg yr wythnos i bob plentyn i hyd at ddau dymor yn dilyn eu pen-blwydd yn 3 oed. Gall y cynnig hwn o addysg ei ddarparu mewn amryw leoliad gofal plant h.y. ysgol, cylch chwarae neu feithrinfa ddydd preifat. I fod yn gymwys i wneud cais ar gyfer y nawdd, roedd yn ofynnol bod y lleoliad gofal plant yn cydymffurfio gyda’r Fframwaith Cyfnod Sylfaen, gan ddarparu’r amgylchedd priodol a hyfforddi staff i gyflwyno’r fframwaith. Mae pob plentyn yn y sir wedi gallu cael mynediad at Addysg y Blynyddoedd Gynnar ers cyflwyniad y fframwaith Cyfnod Sylfaen yn 2009. Mae’r cynnig gofal plant yn anelu i wella cefnogaeth i rieni sy’n gweithio a darparu’r ddarpariaeth gofal plant am 20 awr ychwanegol am ddim (yn amodol ar y cap enillion). Roedd prosiect Dechrau’n Deg, ar y llaw arall, yn rhaglen a noddwyd gan LIC yn benodol ar gyfer plant dan 4 oed ac yn byw yn ardaloedd mwyaf difreintiedig Cymru. Mae hyn yn cynnwys Sir Ddinbych, ac mae ardaloedd y Rhyl, Prestatyn a Dinbych yn rhan ohono. Yn Sir Ddinbych roedd Rhaglen Dechrau’n Deg yn ffurfio rhan o’r gwasanaethau Cymorth Gynnar a’r rhaglen Teuluoedd yn Gyntaf. Yn ogystal â gofal plant, mae Dechrau’n Deg yn darparu rhaglenni rhianta, cymorth gydag iaith a lleferydd â gwasanaeth ymwelydd uwch. Roedd y rhaglen Dechrau’n Deg yn noddi dwy awr a hanner o ofal plant y dydd, 5 diwrnod yr wythnos am 39 wythnos yn dilyn pen-blwydd y plentyn yn 2 oed, nes y tymor ar ôl eu pen-blwydd yn 3 oed. Roedd lleoliadau Gofal Plant sy’n gymwys i dderbyn y nawdd yn cael cymorth Athro Ymgynghorol a Chynorthwyrwyr Addysgu Dechrau’n Deg.

O ystyried y trefniadau presennol, Canllaw LIC a’i Blaenoriaethau Corfforaethol ei hun, roedd y Cyngor wedi adolygu eu mecanweithiau noddi ar gyfer gwasanaethau Addysg y Blynyddoedd Gynnar a dechrau’n Deg. O ganlyniad, roeddent yn cynnig ail gomisiynu’r ddarpariaeth addysg blynyddoedd cynnar a’r rhaglen Dechrau’n Deg ar y sail o sicrhau:

- gwasanaethau gofal o ansawdd da i blant
- dewis i rieni a theuluoedd
- mynediad agored a theg i gyllid a
- gwerth am arian

Cytunwyd ar ddull ar y cyd rhwng Dechrau’n Deg ac Addysg y Blynyddoedd Gynnar, a fyddai’n arwain at ail gomisiynu’r gwasanaethau gofal plant drwy ddwy broses ar wahân ond paralel, gyda phob gwasanaeth yn cael eu hail gomisiynu yn ystod 2019.

Byddai cytundebau newydd ar waith erbyn mis Medi 2019, i gyd-fynd gyda'r flwyddyn ysgol a lleihau amhariad posib i blant.

Mewn ymateb i gwestiynau aelodau i'r Aelod Arweiniol dros Addysg, Plant a Phobl Ifanc, ymatebodd y Swyddog Datblygu a Strategol, y Rheolwr Perfformiad a Busnes ac Arweinydd Addysg Dechrau'n Deg:

- cael eu cynghori eu bod wedi cael eu hannog gan nifer o ddarparwyr newydd a gofrestrodd diddordeb i fod yn ddarparwr Gofal plant Addysg y Blynyddoedd Cynnar;
- cadarnhau bod yr awdurdod lleol wedi bod yn gyfrifol am osod y cynllun gofal plant am ddim yn y sir, ond byddai unrhyw newidiadau gofynnol yn cael eu noddi gan LIC;
- cael eu cynghori bod angen i'r awdurdod lleol barhau i noddi'r gofal plant Addysg y Blynyddoedd Cynnar 10 awr o'i gyllideb Addysg gyda'r 20 awr yn weddill yn cael ei noddi gan LIC;
- cadarnhau bod gan yr awdurdod lleol 12 ysgol yn darparu'r elfen Addysg y Blynyddoedd Cynnar fel rhan hanfodol o'i ddarpariaeth Cyfnod Sylfaen. Ymhob achos, roedd y nawdd ar gyfer y ddarpariaeth yn cael ei ddirprwyo i gyllideb yr ysgol;
- cael eu cynghori bod Canllaw LIC yn eithaf penodol o ran y dylid darparu'r ddarpariaeth Addysg y Blynyddoedd Cynnar drwy gymysgedd o ddarparwyr preifat a darpariaeth Cyfnod Sylfaen awdurdod lleol;
- cael eu cynghori bod rhai darparwyr yn cynnig y ddarpariaeth addysg statudol 10 awr yn unig. Roedd rhai teuluoedd eisiau cael mynediad at y ddarpariaeth 10 awr yn unig, ac nid oedd arnynt angen y ddarpariaeth 20 awr ychwanegol oedd ar gael;
- sicrhau'r Pwyllgor bod y ddau gynllun wedi bod yn gweithredu'n llwyddiannus ers sawl blwyddyn. Os oedd plentyn yn symud lleoliad gofal plant, byddai'r nawdd yn dilyn y plentyn i'w lleoliad gofal plant newydd. Disgwylwyd y byddai cyflwyniad y cynnig gofal plant am ddim i bob plentyn cymwys yn cynyddu;
- cafwyd eu cynghori bod cynlluniau peilot cynnar yn dangos bod rhieni a ddefnyddiodd lleoliad gofal plant i ddarparu'r elfen Addysg y Blynyddoedd Cynnar/Cyfnod Sylfaen 10 awr ond nid i ddarparu'r gofal plant 20 awr ychwanegol yn annhebygol i ddefnyddio'r ail ac eithrio os oedd lleoliad gofal plant yn newid eu cofrestriad i ddarparu'r ddwy elfen. Roedd sawl rheswm am hyn, h.y. lleoliad y ddarpariaeth, cefnogaeth teulu estynedig, enillion rhieni ac ati. Er mwyn newid eu cofrestriad mewn pryd i pan roedd y cynllun gofal plant am ddim yn dechrau, roedd y lleoliad gofal plant yn fwy rhagweithiol i gofrestru i ddarparu'r ddwy elfen. Roedd Gwasanaeth Gwybodaeth i Deuluoedd y Cyngor yn darparu cefnogaeth i ddarparwyr a rhieni o ran cofrestru fel darparwr a chael mynediad at y cynllun;
- cafwyd eu cynghori, mewn ymgais i leihau'r perygl o unrhyw amhariad i ddarpariaeth y gwasanaeth, ac i rieni a phlant, a achoswyd gan y newidiadau, roedd y broses ymgeisio wedi cael ei ail ddylunio ar sail adborth a gafwyd yn y digwyddiadau budd-ddeiliad a gynhaliwyd. Mae hyn wedi cynnwys datblygu proses gofrestru i gyd-fynd â phrosesau comisiynu blaenorol ac oedi dyddiad cychwyn y broses ymgeisio er mwyn i leoliadau gofrestru ar gyfer y cynnig gofal plant am ddim;
- cadarnhawyd bod yr elfen Addysg y Blynyddoedd Cynnar / Cyfnod Sylfaen 10 awr ar gael am ddim i bob plentyn dros 3 mlwydd oed, nes eu bod yn derbyn

- addysg statudol llawn amser. Roedd y gofal plant 20 awr ychwanegol am ddim ar gael i blant gyda'u rhieni'n gweithio a'u henillion o dan drothwy penodol;
- cafwyd eu cynghori bod y Cynllun Dechrau'n Deg yn noddi prosiectau penodol yn wardiau cyngor mwyaf difreintiedig y sir, yn Ninbych ac y Rhyl, ar gyfer plant 2 mlwydd oed nes roeddent yn 4 mlwydd oed neu'n mynd i'r ysgol. Ar hyn o bryd, aeth mwy na 200 o blant o fewn y grŵp oedran i brosiectau a noddwyd gan Dechrau'n Deg yn y sir. Roedd prosiectau Dechrau'n Deg yn strwythurol iawn, ac yn canolbwyntio ar wella a chynyddu nifer y sgiliau sylfaenol h.y. sgiliau mathemategol, cymdeithasol, rhianta, datblygiad lleferydd ac iaith ac ati, gyda'r nod o wella canlyniadau'r teulu cyfan, gan roi sylfaen gadarn i'r plentyn adeiladu arni yn ystod cyfnod eu haddysg statudol.
  - cafwyd eu cynghori nad oedd yn hysbys a fyddai cyflwyno'r cynnig gofal plant am ddim yn cael effaith negyddol ar brosiectau Dechrau'n Deg ai peidio. Serch hynny, nid oedd swyddogion yn disgwyl unrhyw effaith sylweddol gan mai prosiectau Dechrau'n Deg yw'r prif wasanaethau a ddarperir ar gyfer plant a theluoedd gyda rhieni ddim mewn cyflogaeth, neu'n gweithio ychydig oriau'r wythnos yn unig, lle anelir y cynnig gofal plant at deuluoedd gyda'r rhieni'n gweithio 16 yr wythnos o leiaf. Roedd y wybodaeth a dderbyniwyd gan ardaloedd oedd wedi rhoi'r cynllun pilot newydd ar waith yn dangos effaith bach iawn ar y cynllun Dechrau'n Deg;
  - cafwyd trosolwg o'r broses monitro a rhoddwyd ar waith i werthuso effeithiolrwydd y prosiectau Dechrau'n Deg yn lleol a'r system meincnodi Cymru gyfan ar gyfer y Cynllun;
  - cafwyd eu cynghori bod Deddf Anghenion Dysgu Ychwanegol a Deddf Tribiwnlys Addysg (Cymru) 2018 wedi cyflwyno gofyniad i gefnogi pob plentyn a pherson ifanc o'u geni hyd at 25 mlwydd oed gydag anghenion dysgu ychwanegol (ALN). Roedd gan Sir Ddinbych dîm anghenion dysgu ychwanegol rhagweithiol a wnaeth pob ymdrech i nodi unrhyw angen dysgu ychwanegol cyn gynted â phosib yn ystod addysg plentyn er mwyn asesu, cynllunio a hwyluso ymyraethau a chefnogaeth amserol ac effeithiol. Roedd y Tîm anghenion dysgu ychwanegol yn cydweithio'n agos gyda chydweithwyr yn y Gwasanaeth Lechyd gyda'r bwriad i sicrhau'r llwybr gorau ar gyfer pob plentyn, os yw'n ardal Dechrau'n Deg yn y sir neu mewn ardaloedd eraill. Roedd nifer uwch o ddisgyblion anghenion dysgu ychwanegol yn ardaloedd mwy difreintiedig Sir Ddinbych yng ngogledd y Sir oherwydd niferoedd poblogaeth uwch. Mae'r dwysedd poblogaeth hwn wedi golygu bod gofyniad am lefel uwch o gefnogaeth, gan gynnwys cefnogaeth amlasiantaeth. Oherwydd hynny, dyna oedd y rheswm dargedodd LIC adnoddau ariannol ychwanegol ar ffurf nawdd Dechrau'n Deg ar gyfer yr ardaloedd hyn. Serch hynny, byddai plant gydag anghenion dysgu ychwanegol yn rhannau eraill o'r sir yn derbyn yr un lefel o gefnogaeth ac ymyrraeth, ond mae nawdd ar eu cyfer yn cael ei ddarparu gan awdurdod lleol;
  - cafwyd cadarnhad bod y Tîm y Blynnyddoedd Cynnar wedi gweithio gyda sawl Cylch/Meithrin/Cylch chwarae'n gweithredu yn ardaloedd o'r Sir nad ydynt yn ardaloedd Dechrau'n Deg ac o ganlyniad roeddent yn gallu briffio ysgolion cynradd ar bob plentyn cyn eu cofrestriad yn eu hysgol ddewisedig. Roedd gwybodaeth a ddarparwyd i'r ysgolion cynradd gan y Tîm yn rhoi gwybodaeth gynnar o allu/potensial bob plentyn a/neu gefnogaeth ac anghenion ychwanegol;

- cafwyd cadarnhad bod y Cyngor wedi derbyn nawdd Dechrau'n Deg ac Addysg y Blynyddoedd Cynnar gan LIC ers nifer o flynyddoedd, ond gyda chyflwyniad 20 awr o ofal plant am ddim gan LIC i gyd-fynd â'r hawl 10 awr o Addysg y Blynyddoedd Cynnar oedd eisoes ar gael, bu penderfyniad, gyda'r bwriad o brofi gwerth am arian a gwneud y mwyaf o fuddion cynlluniau ar gyfer plant a rhieni, i ehangu'r mynediad at y cynlluniau yn unol â'r Canllaw addysg statudol y blynyddoedd cynnar (2018) a meini prawf grant y Cyfnod Sylfaen drwy broses ymgeisio paralel ac ar y cyd, a phroses comisiynu os oes angen. Byddai'r dull hwn yn galluogi i'r ddogfennaeth gael ei alinio a'i rhannu pan fo'n bosib. Byddai'n symleiddio'r broses ar gyfer rhieni a darparwyr;
- cafwyd eu cynghori, tra na fyddai pob rhiant yn defnyddio'r gwasanaethau gofal plant 20 awr, amcan cynnig LIC oedd annog rhieni i weithio mwy nag 16 awr yr wythnos;
- cafwyd eu cynghori bod Adroddiad Arolygu diweddar Estyn ar ansawdd gwasanaethau addysg yn Sir Ddinbych wedi cyfeirio'n gadarnhaol ar ddull yr Awdurdod o gefnogi'r ddarpariaeth addysg ar gyfer plant 3 a 4 mlwydd oed yn y sir;
- cafwyd cadarnhad bod y Cyngor yn bwriadu comisiynu ystod eang o ddarparwyr ar gyfer y Cynllun Dechrau'n Deg h.y. sefydliadau cyhoeddus, preifat a thrydydd sector/sefydliadau dielw i ddarparu'r Cynllun yn wardiau mwyaf difreintiedig y sir, gan fod plant ifanc yn ffynnu mewn amgylcheddau dysgu a chymdeithasol gwahanol, ni fyddai'r un math o ddarpariaeth yn gweddu pob plentyn;
- cafwyd eu cynghori nad oedd darparwyr sector cyhoeddus wedi cael triniaeth ffafraethol dros ddarparwyr preifat yng nghontract y broses ymgeisio. Byddai disgwyl i bob darparwr gwblhau'r un ddogfennaeth wrth wneud cais am nawdd. Cyfrifoldeb pob darparwr unigol oedd amcangyfrif eu costau staffio a llety fel rhan o'u prosesau cynllunio busnes. Roedd yn siomedig fodd bynnag, nad oedd rhai busnesau annibynnol yn gallu darparu'r gwasanaethau roedd y Cyngor yn dymuno eu cyflenwi. Roedd gan y Cyngor 12 ysgol oedd yn darparu'r ddarpariaeth gofal plant Addysg y Blynyddoedd Cynnar, ac roedd y rhan fwyaf wedi'u lleoli mewn ardaloedd gwledig lle nad oedd darpariaeth breifat ar gael, maent wedi comisiynu darpariaeth o 38 o ddarparwyr nad ydynt yn perthyn i'r awdurdod lleol hefyd. Yn ychwanegol at hynny, daeth y ddeddfwriaeth newydd i rym a fyddai'n caniatáu darparwyr preifat i hawlio hyd at £12,000 mewn rhyddhad ardrethi busnes; a
- chafwyd cadarnhad ni fyddai 'gwiriadau credyd' yn cael eu cynnal ar ymgeiswyr sy'n dangos diddordeb mewn darparu'r gwasanaethau gan mai'r broses ffafriedig oedd proses ymgeisio yn hytrach na phroses dendro.

Oherwydd bod nifer o aelodau wedi gofyn a oedd darparwyr y sector cyhoeddus mewn safle mwy ffafriol wrth ymgeisio ar gyfer nawdd darpariaeth Dechrau'n Deg a/neu Addysg y Blynyddoedd Cynnar, gwnaeth y Pwyllgor gais bod adroddiad gwybodaeth yn cael ei roi i aelodau'r Pwyllgor ar y broses i'w dilyn.

Ar ddiwedd y drafodaeth:

**Penderfynwyd:** yn amodol ar y sylwadau uchod;

- (i) *mae darpariaeth Adroddiad Wybodaeth sy'n amlinellu'r broses i'w dilyn gan ddarparwyr posib wrth wneud cais am nawdd Addysg y Blynyddoedd Cynnar a/neu ddarpariaeth Gofal Plant Dechrau'n Deg a'r diogelu o fewn y broses i sicrhau bod pob ymgeisydd, os ydynt yn sefydliadau cyhoeddus/preifat/y sector gwirfoddol, yn cael mynediad teg a chyfiawn i'r nawdd ac i liniaru yn erbyn darparwyr sector cyhoeddus i fod mewn safle manteisiol;*
- (ii) *cefnogi penderfyniad i ail gomisiynu elfennau gofal plant Rhaglenni Addysg y Blynyddoedd Cynnar a Dechrau'n Deg drwy brosesau paralel, ffurfiol*

Ar y pwynt hwn (11.15 a.m.) cymerodd yr aelodau egwyl am luniaeth.

Bu i'r cyfarfod ailymgynnull am 11:30 am. Ail ymunodd y Cynghorydd Tina Jones gyda'r cyfarfod ar y pwynt hwn.

## **6 PERFFORMIAD AC EFFEITHIOLRWYDD CYDYMFFURFEDD CYNLLUNIO**

Cyflwynodd yr Aelod Arweiniol Tai, Rheoleiddio a'r Amgylchedd yr adroddiad a'r atodiadau (a ddosbarthwyd ymlaen llaw) oedd yn rhoi trosolwg i'r Pwyllgor o effeithiolrwydd a pherfformiad swyddogaeth cydymffurfedd cynllunio'r Cyngor. Yn ei gyflwyniad, fe bwysleisiodd mai pwrpas y gyfundrefn gynllunio oedd rheoleiddio datblygiad a defnyddio'r tir er budd y cyhoedd. Felly roedd hi'n bwysig bod gan awdurdodau cynllunio lleol swyddogaeth cydymffurfedd effeithiol oedd yn gallu ymchwilio'n amserol i honiadau honedig o dorri rheolau, a defnyddio polisïau cynllunio lleol a chenedlaethol i unioni effeithiau niweidiol datblygiadau anawdurdodedig. Er mwyn i'r gwasanaeth cydymffurfedd wella'n barhaol a pherfformio'n well, byddai angen i arferion gweithio gael eu mireinio a byddai angen cryfhau cydweithio gyda budd-ddeiliaid eraill, er gwaethaf toriadau i gyllideb llywodraeth leol.

Rhoddodd y Pennaeth Cynllunio a Gwarchod y Cyhoedd a'r Rheolwr Datblygu (Gwasanaeth Cynllunio a Gwarchod y Cyhoedd) amlinelliad i'r Pwyllgor o waith y Gwasanaeth Cydymffurfedd o ddydd i ddydd, ei berfformiad cyffredinol a throsolwg o sut roedd dangosyddion perfformiad yn esblygu'n genedlaethol. Fe wnaethant dynnu sylw at yr angen wrth symud ymlaen am fabwysiadu dull cyson ar y cyd â budd-ddeiliaid lleol er mwyn parhau â gwaith monitro rhagweithiol a oedd yn darparu gwelliannau sylweddol, gan mai dim ond un Swyddog Cydymffurfiaeth Cynllunio penodol oedd yn ymchwilio i achosion honedig o dorri rheolau oedd gan y Gwasanaeth. Ar gyfartaledd, roedd y swyddog hwn yn ymchwilio i tua 240 o gwynion y flwyddyn. Yn sgil diffyg adnoddau i allu ymchwilio i achosion honedig o dorri rheolau, roedd angen blaenoriaethu achosion ar sail maint y niwed, felly ar y cyfan byddai achosion honedig o dorri rheolau oedd yn effeithio ar adeiladau rhestredig, ardaloedd cadwraeth, Ardal o Harddwch Naturiol Eithriadol y Sir, coed gwarchodedig yn ogystal â'r rhai oedd yn groes i flaenoriaethau Cynllun Corfforaethol y Sir, yn cael blaenoriaeth dros achosion honedig eraill o dorri rheolau. Roedd Swyddog Prosiect Cydymffurfedd Cynllunio rhan-amser dros dro wedi cael ei benodi'n ddiweddar gyda'r bwriad o sicrhau bod Prif Gynllun Canol Tref y Rhyl yn cael ei gyflawni trwy fynd i'r

afael yn rhagweithiol â'r nifer helaeth presennol o reolau cynllunio oedd yn cael eu torri yn y dref. Rhagwelir y byddai mabwysiadu'r dull yma'n rhoi hwb i'r ymdrechion i adfywio canol y dref a lleihau lefelau amddifadedd yn yr ardal. Roedd y Swyddog Prosiect yn awyddus fel rhan o'r rhaglen Ardal Gwella Busnes, i weithio gyda busnesau lleol yn y dref i dynnu eu sylw at eu rôl wrth sicrhau bod pob busnes yn cydymffurfio â gofynion cynllunio a'u bod yn ymwneud â'r gwaith gwella amgylcheddol i wella ymddangosiad cyffredinol y dref.

Roedd y Gwasanaeth yn gweithio'n agos gyda gwasanaethau eraill y Cyngor, e.e. Trwyddedu, Gwasanaethau Tai, Gwasanaeth Iechyd yr Amgylchedd a gwasanaethau cyhoeddus eraill e.e. Yr Heddlu, a'r Gwasanaeth Tân ac Achub mewn perthynas â materion o beidio â chydymffurfio, gan fod ymchwiliadau i un achos honedig o dorri rheolau fel arfer yn dod â materion eraill o beidio â chydymffurfio i'r amlwg. Felly fe allai pob gwasanaeth gefnogi ac ategu ymdrechion ei gilydd mewn cysylltiad â pheidio â chydymffurfio ac unrhyw waith unioni/trwsio cysylltiedig. Roedd gweithio mewn partneriaeth yn effeithiol gyda phob gwasanaeth ac asiantaeth, a mabwysiadu dull rhagweithiol yn hytrach nac ymatebol i waith cydymffurfedd, yn golygu'r posibilrwydd o sicrhau elw ariannol ac amgylcheddol i'r Cyngor ac i breswylwyr o fewn y lefelau ariannol ac adnoddau dynol presennol. Dull posibl arall o wella'r dull rhagweithiol fyddai drwy lunio siarter rhwng y Cyngor Sir a chynghorau dinas, tref a chymuned y Sir, gan geisio eu caniatâd i roi gwybod i Wasanaeth Cydymffurfedd Cynllunio'r Cyngor am unrhyw achosion posibl o dorri rheolau cynllunio neu faterion o bryder o fewn eu cymunedau cyn gynted ag roeddynt yn cael gwybod amdanynt. Petai modd llunio siarter o'r fath a bod yr holl gynghorau'n cytuno i'w fabwysiadu, roedd posibilrwydd y gallai weithredu fel 'system rhybuddio cynnar' i Wasanaeth Cydymffurfedd Cynllunio'r Cyngor Sir, gan alluogi iddo ymgysylltu'n rhagweithiol gyda'r unigolion/busnesau/sefydliadau a oedd mewn perygl o dorri amodau cynllunio yn ystod y camau cynnar, gyda'r bwriad o unioni unrhyw doriadau a'u hatal rhag gwaethygu i faterion costus o beidio â chydymffurfio a phroses gorfodaeth hirfaith.

Wrth ymateb i gwestiynau'r aelodau, bu i'r Aelod Arweiniol, Tai, Rheoleiddio a'r Amgylchedd y Cyfarwyddwr Corfforaethol: Uchelgais Economaidd a Chymunedol, Pennaeth Cynllunio a Gwarchod y Cyhoedd, Rheolwr Datblygu (Cynllunio a Gwarchod y Cyhoedd) a'r Swyddog Cydymffurfedd Cynllunio:

- ddweud nad oedd y nifer o achosion honedig o dorri rheolau cynllunio yn cynyddu'n sylweddol. Serch hynny, os oedd angen ymchwiliad manwl i'r achosion neu eu bod yn ymwneud â thoriadau cymhleth, byddai angen cryn amser i'w datrys, a chydag adnoddau cyfyngedig, roedd hyn yn golygu nad oedd achosion eraill yn cael eu hymchwilio. Felly'r rheswm pam y byddai dull rhagweithiol a cheisio cydweithrediad traws-wasanaethol a rhannu gwybodaeth yn fwy effeithiol yw y gallai alluogi'r Gwasanaeth Cydymffurfedd Cynllunio i ymgysylltu â'r rhai oedd mewn perygl o dorri amodau yn gynt, ac argymhell unrhyw gamau unioni angenrheidiol. Ar y cyfan, roedd y dull 'meddal' yma tuag at orfodaeth yn well i bawb;
- cadarnhau bod y Gwasanaeth Cydymffurfedd Cynllunio yn gweithio'n agos gyda Gwasanaeth Rheoli Adeiladu'r Cyngor. Roedd y ddau wasanaeth wedi'u cyd-leoli, yn rhannu gwybodaeth yn rheolaidd, ac yn dibynnu'n drwm ar wybodaeth eu gilydd;

- dweud bod swyddogion wrthi'n edrych ar y ffioedd oedd yn gysylltiedig â chyngor cynllunio a cheisiadau gan fod costau gweithredu'r Gwasanaeth yn fwy nag unrhyw incwm a dderbynnir o ffioedd a thâl. Y rheswm cyffredinol am golli'r incwm yma oedd gostyngiad mewn ceisiadau cynllunio dros y blynyddoedd diwethaf;
- cadarnhau mai'r data cymharol ddiweddaraf a gyhoeddwyd gan Lywodraeth Cymru (LIC) oedd y data perfformiad oedd wedi'i gynnwys yn Atodiad 2 yr adroddiad;
- dweud bod angen mwy o waith ymyrraeth ragweithiol mewn ardaloedd penodol o'r sir nag mewn ardaloedd eraill. Roedd hyn yn arbennig o wir mewn ardaloedd o amddifadedd uchel, lle mae dyheadau a chanfyddiadau preswylwyr lleol o'u hamgylchedd lleol yn dueddol o fod yn is na phobl mewn ardaloedd mwy cefnog. Dyna'r rheswm dros benderfynu canolbwyntio ar Ganol Tref y Rhyl gyda'r bwriad o roi hwb i'r gwaith adfywio yn yr ardal trwy dargedu adeiladau hanesyddol pwysig i sicrhau nad ydynt yn cael eu colli am byth. Yn nhrefi a phentrefi mwy cefnog y sir, roedd preswylwyr yn llawer mwy tebygol o godi pryderon yn fuan gyda'r Cyngor am adeiladau hyll, cyn iddynt ddirywio ymhellach, fel y gwelir yn yr enghraifft yn Atodiad 1 yr adroddiad;
- cadarnhau bod y Dangosyddion Perfformiad cyfredol oedd yn gysylltiedig â'r nifer o hysbysiadau gorfodaeth a roddwyd ac a gydymffurfiwyd â nhw, wedi'u hanelu ar hyn o bryd tuag at gofnodi'r nifer o ymchwiliadau a gwblhawyd gyda datrysiad ffurfiol. Fodd bynnag, roedd hyn ar fin newid gan fod llythyr agored diweddar gan LIC i Brif Swyddogion Cynllunio wedi dynodi na fyddai "camau gorfodi ffurfiol" bellach yn cael eu hystyried yn ddewis olaf ac na fyddai datrys achosion o dorri rheolau bellach yn cael ei fonitro'n llawn. Roedd gan awdurdodau cynllunio lleol bellach hawl i benderfynu pryd roedd ymchwiliad wedi cael ei gwblhau ac wedi cyrraedd datrysiad, gallai fod ar unrhyw adeg pan fyddai canlyniad 'cadarnhaol' wedi cael ei gyflawni;
- dweud tra byddai cyflogi staff ychwanegol i ymgymryd â gwaith Cydymffurfedd Cynllunio yn fanteisiol mewn byd delfrydol, roedd cyfyngiadau cyllidebol presennol y gwasanaethau cyhoeddus yn golygu nad oedd hyn yn ddewis hyfyw oni bai bod Gwasanaeth arall yn cael ei thorri neu ei thynnu nôl i dalu am gost staff ychwanegol;
- dweud y byddai'n ddoeth yn y dyfodol i'r gwasanaeth ofyn bod honiadau o dorri amodau cynllunio yn cael eu cefnogi gan dystiolaeth, e.e. lluniau ac ati cyn i'r ymchwiliad gael ei ddechrau gan y dylai hyn helpu i gyflymu'r gwaith ymchwilio;
- amlinellu i ba raddau y gallai Siarter Cydymffurfio Cynllunio gael ei lunio rhwng y Cyngor Sir a'r cynghorau dinas, tref a chymuned lleol. O bosib, fe allai'r Siarter roi pwerau i gynghorau i ymgymryd ag ymchwiliadau cychwynnol mewn i achosion honedig o dorri materion cynllunio, hyfforddi ac addysgu swyddogion i wneud y gwaith yma ac ati;
- cadarnhau bod Deddf Cynllunio Gwlad a Thref 1990, Deddf Cynllunio (Adeiladau Rhestredig ac Ardaloedd Cadwraeth) 1990 a deddfwriaeth ategol eraill yn rhoi pwerau a dyletswyddau ar awdurdodau lleol mewn cysylltiad â gwaith cydymffurfedd cynllunio;
- bod rôl swyddogaeth Cydymffurfedd Cynllunio i gefnogi gwaith y Cyngor i gyflawni ei Gynllun Corfforaethol yn ymwneud yn benodol â blaenoriaethau corfforaethol tai, yr amgylchedd a chymunedau gwydn; a

- dweud bod newid y Cynllun Dirprwyo i ganiatáu swyddogion i roi hysbysiadau o ddiffyg cydymffurfio heb orfod cael caniatâd y Pwyllgor Cynllunio yn gyntaf wedi bod yn effeithiol. Er nad oedd cyflwyno hysbysiad o dorri rheolau yn ddo'i hun yn datrys y mater yn syth, roedd yn sbardun ar gyfer deialog rhwng perchennog/rheolwr yr eiddo a allai arwain at ddatrysiad boddhaol maes o law.

Cytunodd aelodau'r pwyllgor bod diwygio'r Cynllun Dirprwyo wedi helpu i symleiddio'r broses a chyflymu datrysiadau ar gyfer materion o ddiffyg cydymffurfio. Fodd bynnag, roeddynt yn teimlo nad oedd aelodau bellach yn cael gwybod am gynnydd mewn cysylltiad â materion o ddiffyg cydymffurfio o fewn eu wardiau. Er mwyn rhoi gwybod i'r aelodau am gynnydd gyda materion o ddiffyg cydymffurfio, cytunodd y Rheolwr Datblygu i roi adroddiad cynnydd i'r cynghorwyr bob chwe mis. Canmolodd y cynghorwyr oedd yn cynrychioli'r Rhyl y gwaith oedd yn cael ei wneud gan y Gwasanaeth Cydymffurfedd Cynllunio mewn cysylltiad â materion o ddiffyg cydymffurfio yng nghanol tref y Rhyl, ac roeddynt yn cefnogi'r dull arfaethedig yn y dyfodol er mwyn ceisio cyflymu adfywiad y dref.

Ar ddiwedd y drafodaeth fanwl:

**Penderfynwyd:** - yn amodol ar y sylwadau uchod

- (i) *derbyn yr adroddiad ar berfformiad ac effeithiolrwydd y swyddogaeth Cydymffurfedd Cynllunio;*
- (ii) *cydnabod gwerth a phwysigrwydd y Gwasanaeth i'r sir a'i phreswylwyr ac argymhell y gwneir pob ymdrech i amddiffyn y swyddogaeth tra'n gosod cyllidebau'r cyngor yn y dyfodol;*
- (iii) *bod Siarter Cydymffurfedd Cynllunio yn cael ei llunio rhwng Cyngor Sir Ddinbych a'i chynghorau sir, tref a chymuned er mwyn cefnogi gwaith cydymffurfedd trwy waith atal ac ymyrryd yn fuan; a*
- (iv) *bod y Siarter drafft yn cael ei gyflwyno i'r Pwyllgor er mwyn ymgynghori cyn cael ei roi i gynghorau dinas, tref a chymuned er mwyn ymgynghori.*

## 7 RHAGLEN WAITH ARCHWILIO

Cyflwynodd y Cydlynnydd Craffu adroddiad (a ddosbarthwyd eisoes) yn gofyn i'r Aelodau adolygu Rhaglen Waith y Pwyllgor ac yn rhoi diweddariad ar faterion perthnasol.

Datganodd y Cadeirydd y siom yr oedd yr aelodau'n ei deimlo yn dilyn cyflwyniad sylwadau ac argymhellion y Pwyllgor i'r Cabinet ar ôl iddo alw i mewn benderfyniadau perthnasol i'r Safleoedd Sipsiwn a Theithwyr arfaethedig. Er bod yr aelodau'n cydnabod fod sylwadau ac argymhellion y Pwyllgor wedi'u cyflwyno i'r Cabinet yn unol â Rheolau'r Weithdrefn Galw i Mewn, roeddent yn teimlo nad oedd y Cabinet, drwy gadarnhau eu penderfyniadau gwreiddiol yn syth ar ddiwedd y ddadl, wedi rhoi'r ystyriaeth ddyledus i'r pwyntiau a godwyd gan y Pwyllgor Craffu Cymunedau. Er mwyn rhoi sylw i'r pryderon a fynegwyd a chael diweddariad pellach gan yr Aelod Arweiniol dros Dai Rheoleiddio a'r Amgylchedd, cytunwyd:



## **GWAHARDD Y WASG A'R CYHOEDD**

***PENDERFYNWYD, dan ddarpariaethau Adran 100A Deddf Llywodraeth Leol 1972, gwahardd y Wasg a'r Cyhoedd o'r cyfarfod ar y sail y byddai gwybodaeth eithriedig yn debygol o gael ei datgelu fel y'i diffinnir ym Mharagraff 13 Rhan 4 Atodlen 12A y Ddeddf.***

Trafododd yr aelodau'r broses oedd wedi digwydd hyd yma. Dywedwyd fod swyddogion wedi dechrau rhannu'r gwrthwynebiadau a dderbyniwyd yn ddosbarthiadau a'u bod yn gweithio i'w dadansoddi. Cadarnhawyd fod swyddogion ychwanegol wedi'u dethol i roi sylw i'r llwyth gwaith. Ar ddiwedd y dadansoddiad byddai adroddiad yn mynd gerbron y Cabinet.

Trafododd yr aelodau eu pryderon ynghylch cyfraddau amser a'r cyllid arfaethedig gan Lywodraeth Cymru. Gofynnodd aelodau'r Pwyllgor bod adroddiad yn dadansoddi'r adborth a dderbyniwyd fel rhan o'r ymarfer ymgynghori cyn-cynllunio yn cael ei gynnwys yn Rhaglen Gwaith i'r Dyfodol y Pwyllgor ar gyfer craffu cyn-penderfynu cyn i'r adroddiad fynd i'r Cabinet. Roedd aelodau o'r farn y byddai mabwysiadu'r ymdriniaeth hon yn fanteisiol i'r holl fudd-ddeiliaid.

## **SESIWN AGORED**

Ar ôl cwblhau'r busnes uchod, aildddechreuodd y cyfarfod mewn sesiwn agored.

Canolbwyntiodd y drafodaeth ar y canlynol –

- yng ngoleuni penderfyniad diweddar Gweinidog Addysg Llywodraeth Cymru, nid oes angen cadw'r eitem ar Ysgol Llanbedr Dyffryn Clwyd ar raglen waith y Pwyllgor ar gyfer trafodaeth yng nghyfarfod nesaf y Pwyllgor. Am y rheswm hwnnw gofynnodd y Pwyllgor am adroddiad ar y mater a'i oblygiadau ar gyfer ysgol bartner wedi'i ffedereiddio.
- cytunwyd y dylid gwahodd yr Aelodau Cabinet Arweiniol perthnasol i'r cyfarfod nesaf.
- adroddiad ar y safle Sipsiwn a Theithwyr arfaethedig i'w ychwanegu at raglen gwaith i'r dyfodol Pwyllgor mis Ionawr.
- cytunwyd y dylid symud yr adroddiad ar gau Ysgol y Rhewl ymlaen i raglen cyfarfod mis Mawrth y Pwyllgor Craffu Cymunedau.
- tynnwyd sylw at y ffaith fod cyfarfod arbennig wedi ei drefnu ar gyfer 21 Chwefror 2019 i drafod materion yn deillio o'r tân ar Fynydd Llantysilio.

***PENDERFYNWYD, yn amodol ar yr uchod, cymeradwyo'r rhaglen gwaith i'r dyfodol fel y mae yn Atodiad 1 i'r adroddiad.***

## **8 ADBORTH GAN GYNRYCHIOLWYR PWYLLGOR**

Adroddodd gynrychiolwyr y Pwyllgor ar eu presenoldeb mewn cyfarfodydd fel a ganlyn:

Roedd y Cynghorydd Huw Williams wedi mynychu'r Her Perfformiad Gwasanaeth ar ran Grŵp Her y Gwasanaeth Cynllunio a Diogelu'r Cyhoedd. Cadarnhaodd y Cynghorydd fod y cyfarfod yn un cadarnhaol a buddiol.

**Daeth y cyfarfod i ben am 13:00 p.m.**

|                                        |                                                                                                                                                                                                |
|----------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Adroddiad i'r:</b>                  | <b>Pwyllgor Craffu Cymunedau</b>                                                                                                                                                               |
| <b>Dyddiad y Cyfarfod:</b>             | <b>14 Mawrth 2019</b>                                                                                                                                                                          |
| <b>Aelodau / Swyddogion Arweiniol:</b> | <b>Aelod Arweiniol Cyllid, Perfformiad ac Asedau Strategol ac Aelod Arweiniol Addysg, Plant a Phobl Ifanc/Prif Reolwr Moderneiddio Addysg a Swyddog Arweiniol: Cyfleusterau, Asedau a Thai</b> |
| <b>Awduron yr Adroddiad:</b>           | <b>Prif Reolwr Moderneiddio Addysg a Swyddog Arweiniol Cyfleusterau, Asedau a Thai</b>                                                                                                         |
| <b>Teitl:</b>                          | <b>Polisi Dyledion Prydau Ysgol</b>                                                                                                                                                            |

## 1. **Am beth mae'r adroddiad yn sôn?**

Polisi Dyledion Prydau Ysgol Corfforaethol wedi'i ail-ddrafftio.

## 2. **Beth yw'r rheswm dros lunio'r adroddiad hwn?**

Ceisio archwiliad gan y Pwyllgor Craffu o'r Polisi Dyledion Prydau Ysgol diwygiedig, sydd wedi'i ail-ddrafftio yn sgil y proffil uchel/sylw cenedlaethol gan y wasg yn ddiweddar, a chynnwys mesurau Diogelu mwy llym.

## 3. **Beth yw'r Argymhellion?**

Bod y Pwyllgor yn:

- 3.1 archwilio'r Polisi Dyledion Prydau Ysgol diwygiedig a chynnig sylwadau yn unol â hynny; ac
- 3.2 yn amodol ar yr uchod, argymell cymeradwyo a mabwysiadu'r polisi i'r sawl sy'n gwneud penderfyniadau.

## 4. **Manylion yr adroddiad**

- 4.1 Mae'r Polisi Dyledion Prydau Ysgol wedi cael ei ail-ddrafftio yn sgil y sylw diweddar yn y Wasg, yn genedlaethol ac yn lleol. Mae cyfeiriad arbennig wedi'i wneud at weithdrefnau Diogelu Corfforaethol sydd wedi'u cynnwys yn y polisi atodedig (Atodiad 1), yn ogystal â gweithdrefnau mwy llym mewn perthynas â methiant i dalu dyledion Prydau Ysgol, a'r cymorth y gellir ei ddarparu gan yr Awdurdod mewn perthynas â dyledion Prydau Ysgol, ar draws pob Ysgol o fewn yr Awdurdod.
- 4.2 Y prif newidiadau sydd wedi'u cynnwys yn y Polisi hwn yw:
  - y gofyniad Diogelu trosfwaol y dylai pob aelod o staff (ar bob lefel) ei ystyried pan fydd unrhyw fater posibl mewn perthynas â Diogelu yn codi;
  - pwysigrwydd hawlio lwfans Prydau Ysgol am Ddim (i'r rheiny sy'n gymwys);

- y cymorth a ddarperir ar gyfer y teuluoedd/gwarchodwyr hynny, i sicrhau nad yw plant yn methu allan ar eu prydau ysgol; ac
- y gofyniad i holl Staff a Disgyblion Ysgolion dalu am brydau ysgol ymlaen llaw, er mwyn osgoi unrhyw ddyledion prydau ysgol i deuluoedd/gwarchodwyr a Staff Ysgolion.

**5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?**

Bydd y Polisi yn helpu i gefnogi'r teuluoedd hynny sydd o bosibl yn cael trafferthion yn ariannol â thalu am brydau Ysgol, ond mae hefyd yn ymwneud â mesurau Diogelu ychwanegol i blant diamddiffyn posibl, yn unol â blaenoriaethau corfforaethol Pobl Ifanc a Chymunedau Gwydn, fel bod gan Weinyddwyr Ysgolion yn ogystal â Gwasanaeth Arlwyo Ysgolion bolisi Dyledion Prydau Ysgol ymarferol i helpu i ddarparu gwasanaeth Prydau Ysgol cynaliadwy, a chefnogi'r teuluoedd/gwarchodwyr hynny sydd angen cymorth yn gyfatebol.

**6. Faint fydd hyn yn ei gostio a sut fydd yn effeithio ar wasanaethau eraill?**

Ni ragwelir unrhyw gostau ychwanegol i'r awdurdod.

**7. Beth yw prif gasgliadau'r Asesiad o Effaith ar Les?**

Amherthasol.

**8. Pa ymgynghoriadau a gynhaliwyd gyda Chraffu ac eraill?**

Cwblhawyd ymgynghoriad helaeth â Phenaethiaid a Gwasanaethau Addysg a Phlant wrth baratoi'r polisi hwn.

**9. Datganiad y Prif Swyddog Cyllid**

Mae'n amlwg na ddylai cyllid fod yn brif sbardun y tu ôl i'r newid yn y polisi, gyda phwyslais cywir ar ddiogelu a thegwch. Fodd bynnag, rhaid nodi bod y goblygiadau ariannol yn y maes hwn yn gymhleth. Mae cynnydd yn nifer yr ysgolion sy'n cynnig Prydau Ysgol Am Ddim yn golygu pwysau uniongyrchol ar gyllideb y Prydau Ysgol Am Ddim, fodd bynnag, fe'i ddefnyddir hefyd fel sbardun y tu ôl i nifer o ddyraniadau grant, o'r Grant Datblygu Disgyblion i elfennau o'r Grant Cynnal Refeniw. Croesawir hefyd y gofyniad i holl Staff a Disgyblion Ysgolion dalu am brydau ysgol ymlaen llaw, er mwyn osgoi unrhyw ddyledion prydau ysgol i deuluoedd/gwarchodwyr yn ogystal â Staff Ysgolion.

**10. Pa risgiau sydd yna ac oes yna unrhyw beth y gallwn ei wneud i'w lleihau?**

Mae'r risgiau presennol yn canolbwyntio'n bennaf ar faterion Diogelu posibl, a'r cynnydd posibl yn Nyledion Prydau Ysgol, sydd ar hyn o bryd yn £20,000. Bydd y polisi yn helpu i gynorthwyo â rheolaeth gyffredinol Dyledion Prydau Ysgol, ac yn cynorthwyo Gwasanaeth Arlwyo Ysgolion ac Ysgolion fel ei gilydd â gweinyddu'r ddyled barhaus hon i'r awdurdod.

## 11. Pŵer i wneud y Penderfyniad

Mae Adran 7.4.2 o Gyfansoddiad y Cyngor yn amlinellu pwerau'r Pwyllgor Craffu mewn perthynas â chreu ac adolygu'r polisi hwn.

### **Swyddog(ion) Cyswllt:**

Swyddogion Arweiniol: Cyfleusterau, Asedau a Thai  
Ffôn: 01824 706723

Prif Reolwr Moderneiddio Addysg  
01824 712645

Mae tudalen hwn yn fwriadol wag

# **Denbighshire County** **Council**

## **School Meal Debt Policy**

## **Introduction**

The accumulation of debts in schools has a detrimental effect on the aims of the Catering Service and wastes valuable work hours that are precious to both schools and the authority as a whole.

This revised School Meal Debt policy mirrors the Parent Pay School Meals Debt Policy, and both policies aim to reduce costs to the authority, and adopt a consistent approach to school meal debt and provide clarity and consistency in managing this debt, and will also help parents and School Staff clearly understand what is expected of them. This in turn will help in the reduction of the administration burden to schools, through continued, and improved partnership working and mutual support, to ensure that all school meal debts are administered effectively, and wherever possible recovered.

There have been many discussions around whether a child should be refused a meal in school if they have not been paid for, or this is an outstanding school meal debt. However the school meals service is no different than any other business and the school meals must be paid for by someone.

It is not the intention of this policy to prevent children from receiving school meals, but it is to make parents/carers aware of their parental responsibilities and duties, and that steps will be taken to reduce school meal debts, and to help resolve any problems at an early stage that parents and the child may be experiencing.

For those families that are eligible for FSM, the School Catering service will provide any assistance to those families. Once FSM is authorised the child/children will be able to take a free school meal the following school day.

For those parents and schools who use the ParentPay system, keeping track and paying for school meals is easy to use and monitor.

Parents/Carers who make no attempt to repay the outstanding debt will be referred to the Head Teacher of the school concerned, and an investigation into the circumstances around the lack of provision of food for the child/children will take place. In the vast majority of cases this will not be necessary, but any concerns with regards to a possible Safeguarding issue will be raised with the Head Teacher of the school initially. ALL Staff are duty bound to ask the appropriate questions and refer any concerns in relation to Safeguarding in accordance with the Safeguarding policy.



## **Procedure for School Meal Payment and Collection of School Meal Debts**

School meals should be paid for in advance of the actual school meals being taken/consumed by the pupil(s).

School Meals can be paid for by the following means:

\*Cash.

\*Cheque.

\*Parent pay

\*Or by debit card by contacting the catering office

\*Schools will generally engage with parents/guardians when accounts incur a debt, usually by verbal communication with the affected parent/guardian, or by via telephone/text/letter. This process, in the vast majority of cases does avoid the formal process outlined below:

The debt procedure will be implemented when:

\*A family accumulates a debt of £11 or more.

\*Therefore the County Policy on School Meals Debts is to be implemented by putting into operation the following procedure:

### **The Referral of School Meal Arrears**

It is proposed that minimal debt be incurred, and that in order to achieve this objective non-payment of **1 week of school meals** would instigate a standard letter (see example of standard letter at attached at Annex A), being sent by the Schools Catering service.

Debts over £11.00 should be referred to the School Catering Administration by 2.30pm on every Friday in order for a copy of Annex A to be generated and posted to the parent/guardian by first class post on that day. This can be in the form of an email to:

[Lyndsey.Cassidy@denbighshire.gov.uk](mailto:Lyndsey.Cassidy@denbighshire.gov.uk). Information required to generate this action will need to be: Pupils name, address, telephone number and the amount of the outstanding debt.

Included in this letter will be a brief explanation of Free School Meal Entitlement and the Civic Contact Number, who will be able to assist the parents/guardians further in relation to Universal Credit/Free School Meal entitlement.

Action is to be taken at an early stage, in order to prevent arrears of dinner monies from accumulating to a point beyond parents have the available means to settle and this will also address any other potential problems i.e. loss of dinner money, bullying etc.

Should a child/children arrive at School having received the school meal debt letter, and without payment or a packed lunch, the School will notify the School Catering service, and the School will make contact with the parent / guardian via a telephone call/text message to establish lunch arrangements for the child and signposting to the School catering Service who will then discuss payment off the outstanding monies/future payment plans/signposting to FSM (if applicable – see below).

Parents / guardian that incur a debt and are subsequently entitled to Free School Meals, Schools should then are notify the School Catering administration on 01824 712119, as soon as practically possible to enable the School Meal debt to be reviewed.

If a school does not engage with the School Catering service by notifying them of a debt, (and subsequently permits a pupil's debt to exceed £11.00), the Catering Service will recharge the outstanding debts to the school budget. A notification will be made to Head Teacher, Business and Finance Managers. When a pupil incurs a debt and moves School within Denbighshire County Council the School Catering Service will work with schools involved, and the debt will transfer with the pupil.

When a parent/guardian has an outstanding debt and stops using the School Catering Service, the School Catering Service will transfer the debt with the pupil to their appointed Secondary School, if this School is within Denbighshire.

Attached at Annex B is a flow chart which summaries the above information, in a clear table format for ease.

School Staff are **not permitted to incur a debt** and meals are to be paid for in advance. Schools that do allow School staff to incur a debt **will be recharged for the debt.** These School Meal debts will be forwarded to the appropriate School Board of Governors by Modernising Education/Lifelong Learning, should there be persistent non payers of School Meal Debts and/or concerns regarding certain members of staff who are deemed to have accrued school meal debts in excess of £11.00.

## **Summary**

To ensure that neither the authority and/or the affected school are adversely affected by increasing School Meal debts, and the administrative burden that this causes for all concerned, it is vitally important that both parties work together.

More importantly, this policy is in place to ensure that all school children attending a Denbighshire County Council school do not go without eating a healthy, and nutritional meal during their school day.

Annex A to School Meal Debt Policy – February 2019 Edition

Insert customer name  
Insert customer address  
Insert customer address  
Insert customer address  
Insert customer address

Ein cyf/Our ref  
Dyddiad/Date  
Rhif union/Direct dial 01824 712119  
e-bost/e-mail Nigel.highfield@sirdynbych.gov.uk  
Nigel.highfield@denbighshire.gov.uk

Dear.....,

Payment, amounting to £, has not been received for school meals provided to\_\_\_\_\_at Ysgol .

**Please pay this amount IN FULL using a debit card by calling 01824 712119, paying at the School Office or topping up your Parent Pay account.**

It is Council Policy to suspend schools meals where debts amount to **£11.00**. Therefore, as of \_\_\_\_\_ will not be served with a school meal until this debt has been paid.

**You must then ensure that you provide them with a packed lunch.**

If you pay the amount outstanding, school meals will **not** be suspended.

We strongly suggest that you contact us on 01824 712119 if you have difficulty paying this amount or are in receipt of any of the following (which would entitle you to claim for Free School Meals)

- Income Support (IS)
- Income Based Job Seekers Allowance
- Support under Part VI of the Immigration and Asylum Act 1999
- Child Tax Credit, Provided you are not entitled to Working Tax Credit and your annual income does not exceed £16,190
- Guarantee element of State Pension Credit
- Universal Credit

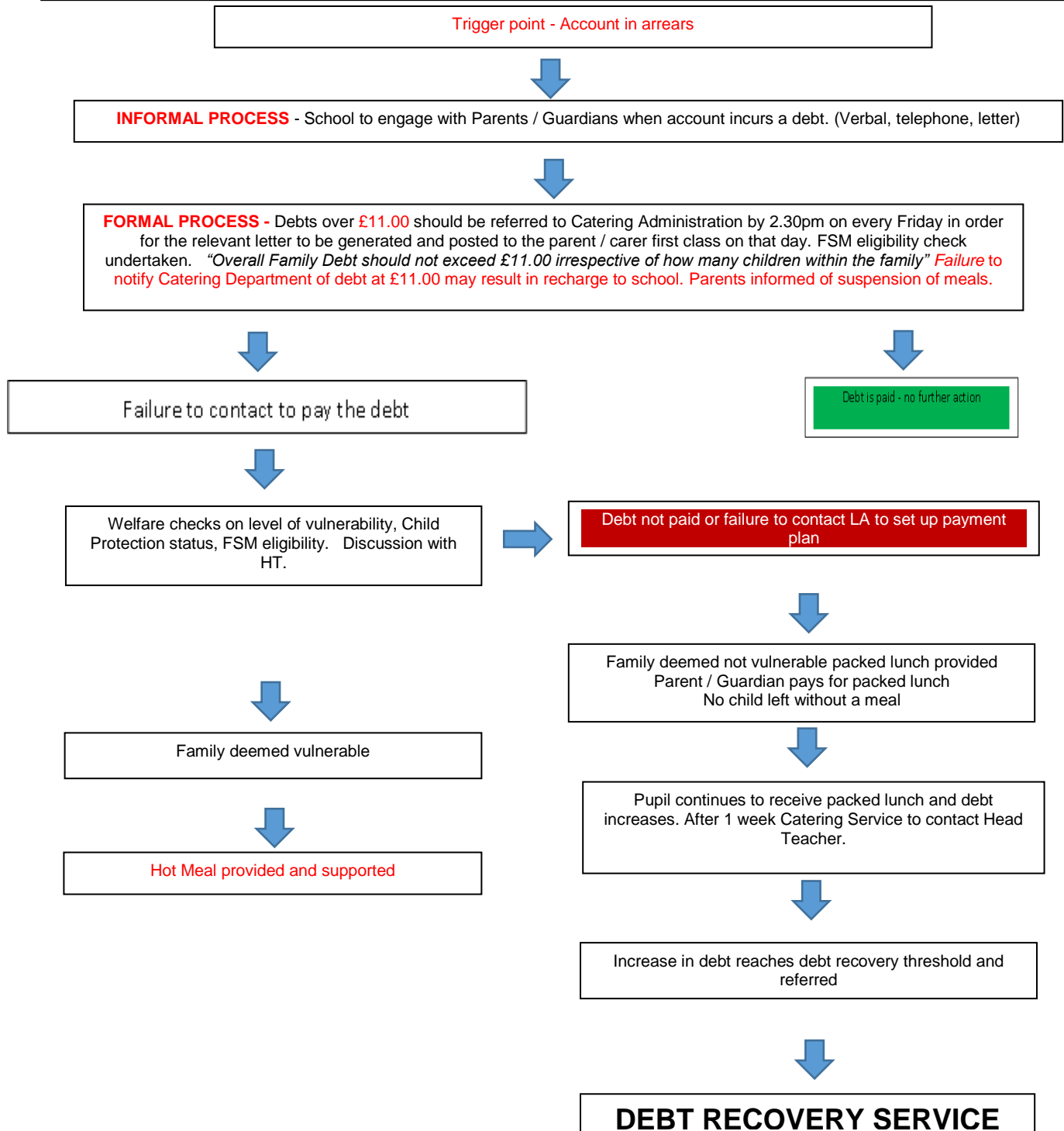
We look forward to receiving your payment.

Yours sincerely

Head of Service Signature (TBC)

## SCHOOL MEAL ARREARS FLOWCHART-Annex B

**AT ANY TIME DURING THE WHOLE PROCESS ALL STAFF (SCHOOL STAFF AND DCC STAFF) ARE DUTY BOUND UNDER THE ALL WALES CHILD PROTECTION PROCEDURES TO ASK THE APPROPRIATE QUESTIONS AND REFER ANY CONCERNS IN RELATION TO SAFEGUARDING IN ACCORDANCE WITH THE LA POLICY**



|                                   |                                                                                                                           |
|-----------------------------------|---------------------------------------------------------------------------------------------------------------------------|
| <b>Adroddiad i'r:</b>             | <b>Pwyllgor Craffu Cymunedau</b>                                                                                          |
| <b>Dyddiad y Cyfarfod:</b>        | <b>14 Mawrth 2019</b>                                                                                                     |
| <b>Aelod / Swyddog Arweiniol:</b> | <b>Aelod Arweiniol Tai, Rheoleiddio a'r Amgylchedd /<br/>Cyfarwyddwr Corfforaethol: Cymunedau</b>                         |
| <b>Awdur yr Adroddiad:</b>        | <b>Aelod Arweiniol Eiddo a'r Stoc Dai</b>                                                                                 |
| <b>Teitl:</b>                     | <b>Darpariaeth Safle Sipsiwn a Theithwyr - Y wybodaeth<br/>ddiweddaraf yn dilyn y Broses Ymgynghori Cyn<br/>Cynllunio</b> |

## **1. Am beth mae'r adroddiad yn sôn?**

- 1.1 Mae'r adroddiad yn rhoi'r wybodaeth ddiweddaraf i'r Pwyllgor Craffu Cymunedau yn dilyn ymarfer ymgynghori cyn cynllunio a gwblhawyd mewn perthynas â safleoedd preswyl a theithiol i Sipsiwn a Theithwyr.
- 1.2 Mae'r adroddiad yn rhoi crynodeb a throsolwg o'r ymatebion i Broses Ymgynghori Cyn Cynllunio'r Cyngor.

## **2. Beth yw'r rheswm dros lunio'r adroddiad hwn?**

- 2.1 Sicrhau bod y Cyngor yn cyflawni ei ddyletswyddau statudol mewn perthynas â deddfwriaeth berthnasol fel y nodir yn Atodiad 1 yr adroddiad hwn.
- 2.2 Darparu crynodeb o'r ymatebion a dderbyniwyd i'r Pwyllgor Craffu Cymunedau.

## **3. Beth yw'r Argymhellion?**

- 3.1 Bod y Pwyllgor Craffu Cymunedau yn ystyried y dadansoddiad o'r ymarfer ymgynghori cyn cynllunio a gwblhawyd mewn perthynas â safleoedd preswyl a theithiol arfaethedig ar gyfer Sipsiwn a Theithwyr ar safle Fferm Green-gates (Dwyrain) yn Llanelwy fel yr amlinellir yn Atodiad 2 yr adroddiad hwn.

## **4. Manylion yr adroddiad**

- 4.1 Gwnaethpwyd penderfyniad yng nghyfarfod y Cabinet ar 15 Hydref 2018 i symud ymlaen i gam cais cynllunio ffurfiol gyda dau leoliad ar dir Fferm Green-gates, Llanelwy – un fel safle preswyl i Sipsiwn a Theithwyr a'r llall fel safle teithiol i Sipsiwn a Theithwyr.
- 4.2 Er nad oedd yn orfodol, cytunwyd eisoes y dylid cwblhau ymarfer ymgynghori cyn cynllunio cyn gwneud cais cynllunio ffurfiol. Mae sail resymegol a manylion yr ymarfer ymgynghori cyn cynllunio wedi'u cynnwys yn Atodiad 3.
- 4.3 Yn dilyn penderfyniad y Cabinet, cynhaliwyd cyfarfod ar 18 Hydref 2018 gydag Aelod Arweiniol Tai, Rheoleiddio a'r Amgylchedd ac Aelodau Wardiau Lleol Gorllewin

Llanelwy, Dwyrain Llanelwy a Threfnant. Nid oedd Aelod Ward Lleol Bodelwyddan yn gallu bod yn bresennol. Trafodwyd y broses ymgynghori cyn cynllunio ynghyd â chadarnhau cyfrifoldebau. Mae nodiadau'r cyfarfod hwn wedi'u cynnwys yn Atodiad 4.

- 4.4 Drafftiwyd llythyrau i'r Aelod Ward Lleol ac fe'u dosbarthwyd yn ehangach fel y gofynnwyd yn y cyfarfod a gynhaliwyd ar 18 Hydref 2018.
- 4.5 Gan y byddai ceisiadau cynllunio ar wahân yn cael eu cyflwyno ar gyfer y safle preswyl a'r safle teithiol i Sipsiwn a Theithwyr, lluniwyd dwy ddogfen ymgynghori ar wahân a chynhaliwyd dau ymarfer ymgynghori ar wahân ar yr un pryd.
- 4.6 Cafodd 774 o ymatebion eu derbyn a chafodd 4526 o faterion eu categorio. Os bydd un o'r cynigion yn symud ymlaen i gam cynllunio ffurfiol, caiff adroddiad ymgynghori cyn cynllunio ei ysgrifennu yn seiliedig ar yr ymatebion a bydd hwn yn cael ei gynnwys gydag unrhyw gais cynllunio ffurfiol a gyflwynir. Mae ymatebion wedi'u categorio a dadansoddiad cysylltiedig wedi'u cynnwys yn Atodiad 2.
- 4.7 Er bod y dadansoddiad yn cwmpasu'r prif faterion, dylid nodi bod yr ymarfer ymgynghori yn gofyn am ymatebion testun rhydd ac nid oedd yn pennu categorïau ymateb. Dylid nodi hefyd bod rhywfaint o hyblygrwydd wrth fesur yr ymatebion, yn arbennig lle gellid dehongli ymatebion mewn dwy ffordd wahanol neu lle cafwyd dyblygiad o fewn yr un ymateb.
- 4.8 Mae'n berthnasol nodi hefyd bod ymgyrchoedd gwrthwynebu a drefnwyd wedi defnyddio a chylchredeg templedi ymateb safonol (gyda rhai unigolion yn ymhelaethu arnynt), ac mae'n bosibl bod hynny wedi cynyddu nifer yr ymatebion i faterion penodol na fyddai ymatebwyr unigol wedi'u hystyried yn annibynnol. Dylid nodi nad yw'r materion a godwyd fel enghreifftiau yn cynrychioli barn y Cyngor ac maen nhw wedi cael eu cynnwys er mwyn dangos cynnwys cyffredinol yr ymatebion a gafwyd yn unig.

## **5. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?**

- 5.1 Tai:  
"Mae pawb yn cael eu cefnogi i fyw mewn cartrefi sy'n bodloni eu hanghenion"  
"Cefnogi pobl ifanc i gael mynediad at dai addas y gallant eu fforddio"  
"Ystod eang o lety ar gael i fodloni gwahanol anghenion"
- 5.2 Ymrwymiad Sir Ddinbych i gydraddoldeb:  
"Yn ein dull i brif ffrydio cydraddoldeb ac amrywiaeth, rydym yn cydymffurfio â'n hymrwymiad i ddathlu amrywiaeth a hyrwyddo cydraddoldeb ym mhopeth a wnawn, i wella ansawdd bywyd pawb sy'n byw, yn gweithio ac yn ymweld â Sir Ddinbych. Mynegir yr ymrwymiad hwn gydol y gweithgareddau a gaiff eu cynnal ar sail ein Cynllun Corfforaethol a Chynlluniau Busnes ein Gwasanaethau.

Lluniwyd y cynllun i ganiatáu i'r Cyngor chwarae ei ran, fel awdurdod cyhoeddus, i sicrhau ein bod yn cydlynu ein gwaith i sicrhau canlyniadau cadarnhaol i bobl sydd â nodweddion a ddiogelir."

## **6. Faint fydd hyn yn ei gostio a sut fydd yn effeithio ar wasanaethau eraill?**

- 6.1 Mae £179,960 wedi'i ddyrannu i ddatblygu'r safle a chael Caniatâd Cynllunio.
- 6.2 Bydd costau ychwanegol yn ymwneud â gweithredu a rheoli'r cyfleusterau yn cael eu nodi fel rhan o adroddiad ar wahân. Bydd Rheoli Cyfleusterau, Eiddo a Thai yn cael eu heffeithio unwaith y bydd y cyfleusterau yn weithredol ac mae hyn yn destun datblygu strwythur rheoli.

## **7. Beth yw prif gasgliadau'r Asesiad o Effaith ar Les?**

- 7.1 Mae'r Asesiad o Effaith ar Les wedi cael ei adolygu gan y grŵp Cyfeillion Beirniadol a'r argymhelliad yw rhannu'r Asesiadau a chynnal un ar gyfer pob safle. Yn seiliedig ar wybodaeth yn y cynllun prosiect a'r Asesiadau o Effaith ar Les a gynhaliwyd hyd yma, ac o ystyried maint y cynigion, credai'r grŵp bod yr effaith yn niwtral, fodd bynnag teimlwyd y byddai'r cynigion yn cael effaith bositif ar deuluodd a nodwyd fel rhai yr oedd angen safle preswyl arnynt. Roedd pryder y gallai darparu safle symudol mor agos at safle preswyl greu effaith negyddol ar denantiaid y safle preswyl oherwydd y gwrthdaro posibl a allai ddigwydd. Trefnwyd cyfarfod i adolygu'r Asesiadau o Effaith ar Les ar 21 Chwefror. Nid oedd casgliadau'r cyfarfod hwnnw ar gael pan ysgrifennwyd yr adroddiad hwn ond caiff ei rannu gyda Phwyllgor y cyfarfod ar 14 Mawrth.

## **8. Pa ymgynghoriadau a gynhaliwyd gyda Chraffu ac eraill?**

- 8.1 Cyflwynwyd y wybodaeth ddiweddaraf i gyfarfod Briffio'r Cabinet ar 3 Gorffennaf 2017, 4 Rhagfyr 2017, 5 Mawrth 2018 a 9 Gorffennaf 2018. Cyflwynwyd adroddiad ar ganlyniad astudiaethau dichonoldeb manwl o'r 5 safle a oedd wedi'u cynnwys ar y rhestr fer ac fe'i gyflwynwyd i'r AMG ar 13 Mawrth 2018. Cymeradwyodd y Cabinet adroddiad ar yr opsiynau tir a ffefrir ar 24 Ebrill 2018. Mae'r wybodaeth ddiweddaraf hefyd wedi'i chyflwyno i'r Tîm Gweithredol Corfforaethol ar 26 Mehefin, 2 Hydref, 14 Tachwedd 2017, 12 Chwefror a 25 Mehefin 2018. Cyflwynwyd yr adroddiadau gerbron y Grŵp Buddsoddi Strategol ar 21 Tachwedd 2018 a 22 Mai 2018.
- 8.2 Cyflwynwyd adroddiad pellach i'r Cabinet ar 25 Medi 2018. Adolygwyd yr adroddiad gan y Pwyllgor Craffu Cymunedau ar 11 Hydref 2018 a gan y Cabinet unwaith eto ar 15 Hydref 2018.
- 8.3 Cychwynnwyd ymarfer ymgynghori cyn cynllunio ar 24 Hydref 2018 a bu'n rhedeg tan 25 Tachwedd 2018. Fel rhan o'r broses, cynhaliwyd sesiwn galw heibio ar 6 Tachwedd 2018.

## **9. Datganiad y Prif Swyddog Cyllid**

- 9.1 Mae'r ddeddfwriaeth a'r broses a amlygwyd yn yr adroddiad yn amlinellu rhwymedigaethau'r cyngor a'r hyn sydd angen ei wneud i'w bodloni nhw. Er bod grant ar gael gan y llywodraeth i helpu i ddatblygu safleoedd er mwyn darparu'r rhwymedigaethau hyn, ni fyddai'n talu am y costau i gyd - yn enwedig y costau yn ymwneud â chaffael tir neu i gydnabod costau cyfle os bydd tir y cyngor yn cael ei ddefnyddio. Yn ogystal â hynny, nes bo cynlluniau manwl wedi'u creu, ni ellir

sicrhau y bydd y costau datblygu wedi'u cynnwys o fewn y cyllid grant sydd ar gael. Mae hefyd yn debygol y bydd pwysau cyllideb refeniw net ychwanegol i gynnal y safleoedd unwaith y byddant wedi'u datblygu. Bydd angen cymryd y camau priodol i gymeradwyo'r cynigion terfynol, gan gynnwys y Grŵp Buddsoddi Strategol a bydd rhaid i unrhyw gymhlethdodau refeniw gael eu hystyried yn rowndiau cyllid y dyfodol.

## **10 Datganiad Landlord Corfforaethol**

- 10.1 Bydd darpariaeth y cyfleusterau yn bodloni rhwymedigaethau deddfwriaethol y Cyngor. Mae'r gwaith dichonoldeb sydd wedi'i gwblhau hyd yma wedi ystyried beirniadaeth datblygiad technegol a'r costau tir posibl (costau cyfle neu brynu), ond mae'n bosibl y bydd costau datblygu manwl yn dylanwadu ar y penderfyniad terfynol i ddatblygu'r safleoedd arfaethedig yn amodol ar ganiatâd cynllunio.
- 10.2 Nid yw'r costau rheoli/refeniw wedi'u cynnwys yn y cam hwn oherwydd mae'n bosibl y bydd cynigion terfynol y safleoedd yn cael effaith ar y model rheoli.

## **11. Pa risgiau sydd yna ac oes yna unrhyw beth y gallwn ei wneud i'w lleihau?**

- 11.1 Bydd gwersylloedd anghyfreithlon ar dir y Cyngor a thir preifat yn parhau os na chaiff anghenion tai Sipsiwn a Theithwyr eu bodloni. Bydd mynd i'r afael â gwersylloedd anghyfreithlon fel hyn yn golygu costau i'r awdurdod. Byddai darparu llety addas, yn helpu i fynd i'r afael â'r mater. Mae'r rhwymedigaeth i fynd i'r afael ag anghenion llety a nodwyd yn yr Asesiad o Anghenion Llety Sipsiwn a Theithwyr yn ofyniad statudol fel yr amlinellir yn Neddf Tai (Cymru) 2014 a byddai methu â gweithredu ar argymhellion yr Asesiad yn gallu arwain at her gyfreithiol a/neu gyfarwyddyd gan Lywodraeth Cymru.
- 11.2 Mae grant ar gael gan Lywodraeth Cymru i ddatblygu safleoedd i Sipsiwn a Theithwyr, fodd bynnag, nid yw'r cyllid yma'n ddigon i fodloni'r gofyniad ar draws Cymru, ac fel arfer, mae'n rhaid i geisiadau cyllid gael eu cyflwyno'n flynyddol ac ar amser penodol. Gallai methu â symud ymlaen â'r broses o nodi safle gael effaith negyddol ar allu'r Awdurdod Lleol i ymgeisio am y cyllid hwn a'i sicrhau, a gallai hynny olygu bod yn rhaid i'r awdurdod lleol dalu cyfanswm costau'r safle.

## **12. Pŵer i wneud y Penderfyniad**

- 12.1 Deddf Tai (Cymru) 2014 - Rhan 3
- 12.2 Amlinellir pwerau'r Pwyllgor Craffu mewn perthynas â'r mater hwn yn Adrannau 7.2.3 a 7.4.2(d) o Gyfansoddiad y Cyngor.

### **Swyddog Cyswllt:**

Aelod Arweiniol Eiddo a'r Stoc Dai

Ffôn: 01824 706818



**Statutory Duties & Relevant Legislation:**

**The Housing Act (Wales) 2014. Section 101 & Section 102.**

**101 Assessment of Accommodation Needs**

*(1) A local housing authority must, in each review period, carry out an assessment of the accommodation needs of Gypsies and Travellers residing in or resorting to its area.*

*(2) In carrying out an assessment under subsection (1) a local housing authority must consult such persons as it considers appropriate.*

*(3) In subsection (1), “review period” means— (a) the period of 1 year beginning with the coming into force of this section, and (b) each subsequent period of 5 years.*

**102 Report following assessment**

*(1) After carrying out an assessment a local housing authority must prepare a report which— (a) details how the assessment was carried out; (b) contains a summary of— (i) the consultation it carried out in connection with the assessment, and (ii) the responses (if any) it received to that consultation; (c) details the accommodation needs identified by the assessment.*

*(2) A local housing authority must submit the report to the Welsh Ministers for approval of the authority’s assessment.*

*(3) The Welsh Ministers may— (a) approve the assessment as submitted; (b) approve the assessment with modifications; (c) reject the assessment.*

*(4) If the Welsh Ministers reject the assessment, the local housing authority must— (a) revise and resubmit its assessment for approval by the Welsh Ministers under subsection (3), or (b) conduct another assessment (in which case section 101(2) and this section apply again, as if the assessment were carried out under section 101(1)).*

*(5) A local housing authority must publish an assessment approved by the Welsh Ministers under this section.*

In compliance with Sections 10 & 102 of The Act, Denbighshire County Council published its approved Gypsy & Traveller Accommodation Assessment (GTAA) was approved by WG in March 2017. It identified a need for:

- A permanent residential site for 5-6 pitches for an extended family residing in Denbighshire; and
- A transit site for 4-5 pitches.

## **The Housing Act (Wales) 2014. Section 103 & Section 104.**

### **103 Duty to meet assessed needs**

*(1) If a local housing authority's approved assessment identifies needs within the authority's area with respect to the provision of sites on which mobile homes may be stationed the authority must exercise its powers in section 56 of the Mobile Homes (Wales) Act 2013 (power of authorities to provide sites for mobile homes) so far as may be necessary to meet those needs.*

*(2) But subsection (1) does not require a local housing authority to provide, in or in connection with sites for the stationing of mobile homes, working space and facilities for the carrying on of activities normally carried out by Gypsies and Travellers.*

*(3) The reference in subsection (1) to an authority's approved assessment is a reference to the authority's most recent assessment of accommodation needs approved by the Welsh Ministers under section 102(3).*

### **104 Failure to comply with duty under section 103**

*(1) If the Welsh Ministers are satisfied that a local housing authority has failed to comply with the duty imposed by section 103 they may direct the authority to exercise its powers under section 56 of the Mobile Homes (Wales) Act 2013 so far as may be necessary to meet the needs identified in the authority's approved assessment.*

*(2) Before giving a direction the Welsh Ministers must consult the local housing authority to which the direction would relate.*

*(3) A local housing authority must comply with a direction given to it.*

*(4) A direction given under this section— (a) must be in writing; (b) may be varied or revoked by a subsequent direction; (c) is enforceable by mandatory order on application by, or on behalf of, the Welsh Ministers.*

As a need has been identified in the Council's GTAA and the document has been approved by Welsh Government and published, the Council has a legal obligation to provide suitable sites to accommodate that need.

If the Council fails to meet its legal obligations, a direction from the Minister to meet the needs can be given and must be complied with.

Failure to meet the needs identified in the GTAA could also lead to a legal challenge from the resident family and the travelling community.

### **Public Sector Equality Duty:**

Romani Gypsies and Irish Travellers are recognised ethnic groups for the purposes of the Equality Act 2010. Race is one of the protected characteristics covered by the Act. Race

refers to a group of people defined by their race, colour, and nationality (including citizenship) ethnic or national origins.

Additionally, the Equality and Human Rights Commission considers Gypsies and Travellers to be amongst the most vulnerable and marginalised minority groups in Britain.

The [Public sector equality duty](#) came in to force in April 2011 (s.149 of the Equality Act 2010) and public authorities are now required, in carrying out their functions, to have due regard to the need to achieve the objectives set out under s149 of the Equality Act 2010 to:

- (a) eliminate discrimination, harassment, victimisation and any other conduct that is prohibited by or under the Equality Act 2010;
- (b) advance equality of opportunity between persons who share a relevant protected characteristic and persons who do not share it;
- (c) foster good relations between persons who share a relevant protected characteristic and persons who do not share it.

To ensure transparency, and to assist in the performance of this duty, the Equality Act 2010 (Specific Duties) Regulations 2011 require public authorities to publish:

- equality objectives, at least every four years (from 6th April 2012)
- information to demonstrate their compliance with the public sector equality duty (from 31st January 2012)

Failure by a local authority to meet these duties could result in a claimant taking legal action about a decision made and/or a discrimination claim.



**Pre- Planning Consultation Response:**

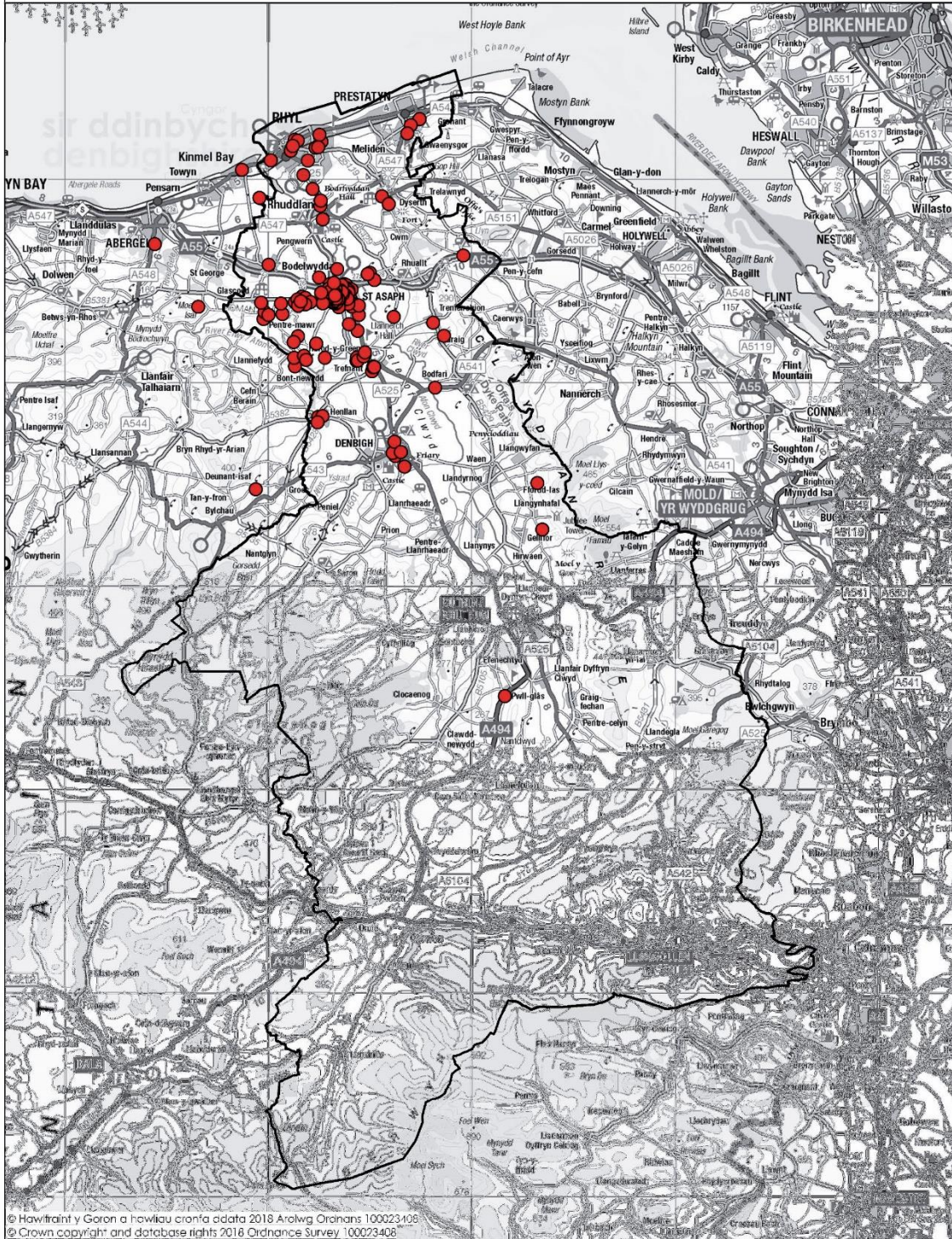
**Overview**

There is clearly opposition to the developments within the local and, to some extent, the surrounding community. While the consultation exercise gave the opportunity to comment separately on the transit and residential proposals, the majority of respondents (82.83%) chose to respond to both proposals jointly.

The majority of concerns (particularly non-material planning issues) are predicated on stereotypical perceptions of the travelling community and experiences of unauthorised encampments. There is little understanding or consideration of the fact that both sites will be managed facilities and, more notably, that the residential site is being provided for an extended family who have been residing within Denbighshire for a number of years.

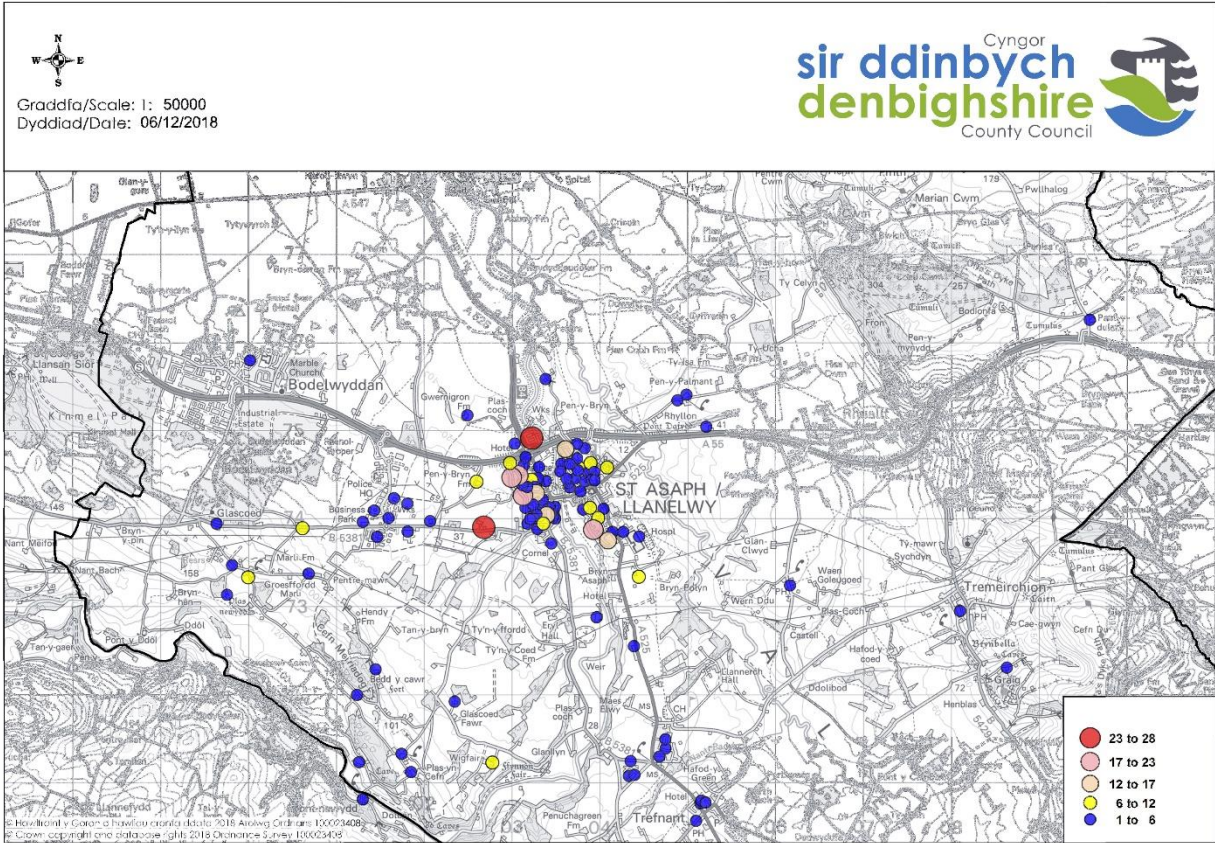


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Dyddiad/Date: 06/12/2018



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Spread of response geographically



Local response volume map.

Response Analysis – ranked.

|                           | Number                    | Percentage |
|---------------------------|---------------------------|------------|
| Total Responses           | 774                       | 100%       |
| Transit Only              | 66                        | 8.52%      |
| Residential Only          | 67                        | 8.65%      |
|                           | Raised in No of Responses |            |
| Issue/Subject             |                           |            |
| Location                  | 774                       | 100%       |
| Information               | 741                       | 95.8%      |
| Highways                  | 552                       | 71.3%      |
| Economic                  | 484                       | 62.5%      |
| LDP                       | 339                       | 43.8%      |
| Environmental             | 271                       | 35%        |
| Security/Crime            | 254                       | 32.8%      |
| Local services            | 233                       | 30.1%      |
| Community                 | 153                       | 19.8%      |
| Finance                   | 118                       | 15.3%      |
| Health/H&S                | 115                       | 14.9%      |
| Visual Impact             | 98                        | 12.7%      |
| Proximity (to each other) | 45                        | 5.8%       |





| CATEGORY  | DEFINITION/CONTEXT                                                                                                                                                                            | PERCENTAGE OF RESPONSES WHERE RAISED | ISSUE RAISED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | COMMENT/RESPONSE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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| COMMUNITY | Comments that relate to the impact on the existing community of St Asaph, including integration of the Gypsies & Travellers and fixed residential lifestyles and conflicting cultural issues. | 19.8%                                | <p>Perceived detrimental impact on Village environment;</p> <p>Perceived difficulty of Gypsies &amp; Travellers integrating into the community;</p> <p>Perceived lack of community responsibility related to short term occupation of the transit site;</p> <p>Perceived lack of trust of/respect for settled community by Gypsies &amp; Travellers;</p> <p>Concerns regarding a clash of cultures;</p> <p>Comparisons made with experiences of Gypsies &amp; Travellers on unauthorised sites;</p> | <p>Generally the response comments raise issues stereotypically associated with short term occupation of sites by the Travelling community.</p> <p>Transit site – the responses do not recognise or consider the potentially more settled nature of a managed transit site where visitors may wish to stay for up to 3 months and, therefore, integrate into the community to some extent.</p> <p>Residential site - Generally the response comments raise issues stereotypically associated with short term occupation of sites by the travelling community and do not recognise or consider the more settled nature of a residential site where the families are long term, rent/rate paying residents.</p> <p>The family identified as having a residential need are currently living in Denbighshire and have lived in the area for a number of years.</p> <p>Accommodation needs of Gypsy-Travellers in Wales (Report produced for WG by Pat Niner, Centre for Urban and Regional Studies, Birmingham University) found that Consultation with Community and Town Councils and other local bodies in areas with existing Gypsy-Traveller sites suggests that few problems arise from sites although transient Gypsy-Travellers on unauthorised encampments are perceived as much more problematic. A number of consultees acknowledged that site residents are well integrated into the local community but there are some where relations can be seen as mutual reluctant toleration at best. Good site management was identified as an important factor in how a site operates. Experience from Group Housing schemes in the Republic of Ireland indicates that relatively small schemes seem to work best and are more easily integrated into a locality (residential). Successful sizes may range from four to sixteen homes.</p> <p>A Case Study provided by Fenland District Council states that “By providing good sites we avoid many of the problems associated with Gypsies and Travellers which give them a bad name” Gypsies and Travellers – Simple Solutions for living together, Equalities Commission report.</p> <p>This is not a material planning consideration but has been highlighted as an area of concern expressed in the responses.</p> |

| CATEGORY | DEFINITION/CONTEXT                                                                                                                             | PERCENTAGE OF RESPONSES WHERE RAISED | ISSUE RAISED                                                                                                                                                                                                                                                                                                                                                                      | COMMENT/RESPONSE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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| ECONOMIC | Comments that relate to the impact of the developments on retaining existing and attracting new businesses to St Asaph and the Employment Park | 62.5%                                | <p>Strong perceptions that existing businesses will leave the Business Park;</p> <p>Concerns that new business tenants will not want to establish/relocate to the Business Park;</p> <p>Concerns that the developments will have a negative impact on businesses within the town;</p> <p>Comparisons made with experiences of Gypsies &amp; Travellers on unauthorised sites;</p> | <p>Many of the businesses trading from the business park have raised concerns regarding the proposals and the majority of responses from residents raise it as an issue. Generally no distinction has been made between the transit and residential sites, with many comments citing previous experience of unauthorised encampments as justification for opposing the proposals.</p> <p>Transit site - The comments do not appear to recognise the fundamental purpose of the transit site i.e. that it is intended to reduce the number of unauthorised encampments and provide a managed approach to accommodating the travelling community passing through.</p> <p>Residential site – There are Local and National examples of residential sites adjacent or close to business/industrial estates where the relationship between the resident Travellers and the tenants of the business units is exceptionally good and fears around increased levels of crime have proved incorrect – to the extent that crime levels have actually reduced due to occupation of the sites during non-business hours.</p> <p>Research undertaken by the Joseph Rowntree Foundation together with the Planning Exchange in Glasgow focused on re-visiting neighbours and objectors close to 3 sites developed in Scotland. This research found that the adverse impact which objectors and many other neighbours had anticipated had been far less than expected. In fact, in the cases of domestic householders, utilities and most businesses, there had been very little impact at all.</p> <p>A small number of farms and businesses reported continuing problems which they attributed to the close proximity of sites. However, the study suggests that even these remaining problems might have been significantly reduced had spending discussed at the time of site creation been proceeded with.</p> <p>(Taken from Housing Research 201, 1996 - Neighbours' Views of Official Sites for Travelling People)</p> <p>This is not a material planning consideration but has been highlighted as an area of concern expressed in the responses.</p> |

| CATEGORY    | DEFINITION/CONTEXT                                                                                                            | PERCENTAGE OF RESPONSES WHERE RAISED | ISSUE RAISED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               | COMMENT/RESPONSE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
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| ENVIRONMENT | Comments relating to the impact on the existing wildlife, vegetation. Also perceived increases in levels of noise & pollution | 35%                                  | <p>Negative/unknown impact on existing wildlife, specifically badgers, newts and dormice;</p> <p>Perceptions that large scale tree removal will be required;</p> <p>Concerns that hazardous materials will be stored on site;</p> <p>Concerns that ecology surveys undertaken are not adequate to identify all issues;</p> <p>Perceptions that fly tipping will increase in the surrounding areas;</p> <p>Concerns regarding the capacity of surface water drains and potential consequential impact on established residential areas;</p> | <p>Impact on wildlife &amp; habitat. Preliminary Ecology surveys have been undertaken and no significant barriers to developing the proposals are envisaged. More in depth and seasonal surveys will be required to support a formal planning application but it is unlikely that there will be any issues identified that would render the proposals for either site unviable.</p> <p>In respect of increased levels of noise or pollution, the scale of the developments are not considered large enough to result in significant increases in either. Arguably the potential increase in periodic traffic movements related to a transit site would have more of an impact than a residential site where traffic movement would be equivalent to a standard residential development i.e. normal levels of movement associated with employment and social activities.</p> <p>Business activities would be restricted on both sites, as would the accumulation or storage of materials – hazardous or otherwise.</p> <p>There are no anticipated issues with foul or surface water drainage and discharge and attenuation will be incorporated into the surface water drainage proposals.</p> <p>These are material planning considerations. Due to the scale of the developments together with evidence from studies undertaken, it is not considered that sufficient issues will be identified that would render the development of either or both sites unviable.</p> |

| CATEGORY | DEFINITION/CONTEXT                                                                                                 | PERCENTAGE OF RESPONSES WHERE RAISED | ISSUE RAISED                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | COMMENT/RESPONSE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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| FINANCE  | Comments relating to the cost of the developments and the ongoing financial implications including property values | 15.25%                               | <p>Concerns raised regarding impact on property values;</p> <p>Concerns that public money is being spent/Council owned land used for providing accommodation for Gypsies &amp; Travellers;</p> <p>Perceptions that Gypsies &amp; Travellers do not contribute to public funds;</p> <p>Concerns around the impact on public resources;</p> <p>Queries raised regarding ongoing site management costs – more in relation to the transit site – rubbish removal, security etc.</p> | <p>Perception of non-payment for services via rent &amp; rates etc. Comments raise issues stereotypically associated with short term occupation of sites by the travelling community, particularly relating to clearing sites and repairs following occupation.</p> <p>Transit site – no recognition that users will be charged a deposit and pay a site fee.</p> <p>Residential site – no recognition that the existing residential family currently live, work and pay rent/Council Tax/Ni etc. &amp; are, therefore, entitled to access local and national services.</p> <p>Perception that house values will decrease. Again, this is linked to stereotypical perceptions around the travelling community and unauthorised encampments. The comments do not recognise the fixed term nature of the residential site and/or the fact that a transit site would be managed. Many types of development can affect the value of property &amp; the mixed use nature of the area (farming, residential, business, utilities &amp; site allocated for potential waste use) means that future planning applications for a range of uses could impact on wider property values.</p> <p>Perception that the cost of the developments is unreasonable and the funding should be spent on other competing priorities. The WG has allocated the funding in order that LA's can discharge their legal responsibilities under the Equalities Act and Housing Act. The development costs will be subject to competitive tender exercises demonstrating best value.</p> <p>These are not material planning consideration but have been highlighted as an area of concern expressed in the responses.</p> |

| CATEGORY   | DEFINITION/CONTEXT                                                                                              | PERCENTAGE OF RESPONSES WHERE RAISED | ISSUE RAISED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | COMMENT/RESPONSE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
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| HEALTH/H&S | Comments relating to the creation of health related issues or health & safety of existing or proposed residents | 14.9%                                | <p>Concerns raised for Gypsy &amp; Traveller families in terms of proximity to electricity pylons, sub stations (gas &amp; electricity) and the A55;</p> <p>Perception that walkers/cyclists using the lane will be put at risk;</p> <p>Concerns regarding pollution from increase traffic;</p> <p>Concerns regarding the proximity of the transit site to u/ground power cables;</p> <p>Concerns that local residents will be canvassed for work;</p> <p>Perception that the sites will contain workshops;</p> | <p>Two major areas of concern raised:</p> <p>The health &amp; wellbeing of the users of the proposed sites – particularly in relation to the location of the transit site, being close to the gas and electricity sub-stations, having power lines crossing the site and in close proximity to the underground power cables. Concerns were also raised regarding the proximity of the sites to the A55 (arguably more relevant to the residential site).</p> <p>The impact on residents whether related to walking along country lanes and established pedestrian routes plus potential disturbance of residents in surrounding areas which could potentially be detrimental to their well-being.</p> <p>Many of the comments in relation to impact on existing residents &amp; business users were applicable to uncontrolled and unauthorised encampments. While the transient nature of the transit site users cannot be denied, together with the potential for unwanted soliciting for work in the area. There would be no similar impact from the residential site as the occupiers would be permanent residents and not reliant on ad hoc employment opportunities.</p> <p>These are not material planning consideration but have been highlighted as an area of concern expressed in the responses.</p> |

| CATEGORY | DEFINITION/CONTEXT                                                                                                          | PERCENTAGE OF RESPONSES WHERE RAISED | ISSUE RAISED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | COMMENT/RESPONSE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| HIGHWAYS | Comments relating to the suitability of Cwttir Lane for access to the sites and increased traffic on the surrounding roads. | 71.3%                                | <p>Concerns regarding the impact of additional traffic in St Asaph centre &amp; surrounding areas;</p> <p>Concerns that additional traffic will have a detrimental impact on the Business Park;</p> <p>Concerns that Cwttir Lane cannot sustain additional traffic – particularly regular movement of caravans;</p> <p>Concerns Glascoed Road is becoming over utilised (ref to Business Park growth and Crematorium);</p> <p>Concerns regarding the suitability of the junction of Cwttir Lane &amp; Glascoed Road;</p> <p>Concerns regarding Cwttir lane in terms of width, lack of footways, cycle path, passing places etc.</p> <p>Concerns that Hoel Esgob will be used by vehicles to for access to St Asaph;</p> <p>Perceptions that the A55 is unable to cope with increased traffic during the Summer months;</p> <p>Concerns regarding parking pressures within St Asaph;</p> <p>Concerns regarding safety of walkers/cyclists etc.</p> <p>Concerns that the traffic impact assessment produced for the consultation has not considered peak flows, cyclists &amp; other users.</p> <p>Concerns regarding access for emergency vehicles;</p> <p>Perception that large/long vehicle use will increase;</p> <p>Concerns that caravans will be parked on Cwttir Lane;</p> | <p>A Transport Statement has been prepared by Denbighshire County Council's Highways Department. The required amendments to Cwttir Lane are minimal in terms of adjusting the road layout, requiring only adequate visibility splays to the proposed site entrances and the creation of passing places in two locations with appropriate signage.</p> <p>The Transport Assessment only considers the access along Cwttir Lane from the junction with Glascoed Road.</p> <p>Given concerns raised around increased volumes of traffic along Glascoed Road and within the centre of St Asaph and the route from the Business Park, it is intended that the scope of the Transport Assessment is increased to include these areas. It is not anticipated that any significant changes to the highway will be required.</p> <p>These are material planning considerations. Due to the scale of the developments together with evidence from the Transport Assessment already undertaken, it is not considered that sufficient issues will be identified that would render the development of either or both sites unviable.</p> |

| CATEGORY    | DEFINITION/CONTEXT                                                                                                                                                                                                                                       | PERCENTAGE OF RESPONSES WHERE RAISED | ISSUE RAISED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     | COMMENT/RESPONSE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
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| INFORMATION | Comments relating to requests for information regarding the current use of the land, the perception that the planning decision has been pre-determined and concerns around the democratic process (decisions taken at Cabinet) and lack of consultation. | 100% (140%)                          | <p>Perception that the Planning decision has already been taken;</p> <p>Perception that DCC have been secretive regarding the proposals and not followed a legal democratic process;</p> <p>Some confusion regarding the pre-planning and formal planning application stages;</p> <p>Questions regarding site selection &amp; assertions that Green-gates is not the most suitable site;</p> <p>Questioning need for sites at all;</p> <p>Perception that DCC is being pressured by WG to deliver;</p> <p>Perception that DCC has already submitted a funding bid to WG;</p> <p>Concerns raised that the planning process will be inappropriately applied to a DCC proposal;</p> | <p>A range of issues were raised including (not exhaustive):</p> <p>A perceived lack of consultation with residents regarding the location of the proposed sites;<br/>The democratic process;</p> <p>The validity of the information provided (particularly the need for the sites);<br/>The site selection process;</p> <p>A perception that a planning decision is a forgone conclusion;<br/>The reasoning for locating the sites on agricultural land;<br/>The belief that the sites should be located in Rhyl (in the main);</p> <p>The Pre Planning Consultation Exercise undertaken is above &amp; beyond the legal requirement for developments of this size and is additional to the statutory consultation period required for a formal planning application.</p> <p>Further details regarding the development of the GTAA, the call for sites and site selection process have been circulated via the FOI process and posted on line as part of the consultation exercise.</p> <p>The Council's Monitoring officer is content that the democratic process and relevant publication of information has been undertaken in a compliant and diligent manner.</p> <p>These are not material planning consideration but have been highlighted as an area of concern expressed in the responses.</p> |

| CATEGORY | DEFINITION/CONTEXT                                                                                                                                                                                      | PERCENTAGE OF RESPONSES WHERE RAISED | ISSUE RAISED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | COMMENT/RESPONSE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
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| LDP      | Comments relating to the perceived conflict with the Council's LDP and/or assertions that the identification and development of the sites should be dealt with through the existing LDP review process. | 43.8%                                | <p>Assertion that DCC is in legal breach of local and national planning guidance;</p> <p>Assertion that the planning process cannot progress because the sites are not identified in the LDP;</p> <p>Assertions that the identification of suitable Gypsy &amp; Traveller sites should be dealt with via the emerging LDP process;</p> <p>Reference to proposals being outside the development boundary &amp; therefore contravening the LDP;</p> <p>Misconception that the site is protected green barrier and/or AONB;</p> | <p>The proposed locations have been informed by criteria set out in national and local planning policy, specifically Planning Policy Wales; Circular 005/2018: Planning for Gypsy, Traveller and Show people Sites; Designing Gypsy and Traveller Sites in Wales; and Denbighshire's Local Development Plan.</p> <p>Criterion ii) of policy BSC 10 directs gypsy and traveller sites to locations within or on the outskirts of an established settlement boundary with access to a range of facilities / services (including schools), public transport and main transport routes. The policy goes on to state that '<i>Sites in other locations will only be permitted where it is demonstrated that sites within or on the outskirts of an established settlement boundaries are not available and all the above criteria are met.</i>'</p> <p>The proposed locations are not within or adjoining a settlement boundary. However, policy BSC 10 allows for other locations to be considered, subject to all other criteria being met. The proposed residential and transit sites are approximately 430 metres and 740 metres respectively from the settlement boundary of St Asaph. It is considered that this does not represent a 'considerable' distance or that the sites are 'isolated' from the nearest settlement.</p> <p>As part of the site assessment process, the Local Authority has considered a range of sites within and adjoining established settlement boundaries. However, these are either not available or are less suitable when assessed against the site selection criteria identified by national and local planning policy. A report providing further information on the site assessment and selection process has been made available.</p> <p>The Local Authority started a review of the current Local Development Plan (LDP) in May 2018. In line with the timetable agreed with Welsh Government, a new LDP is expected to take effect later in 2021. Addressing site identification through the new LDP preparation process would therefore lead to a significant delay in meeting the identified housing needs of the County's Gypsy and Traveller community. The current LDP contains a specific policy for the assessment of any Gypsy and Traveller site proposals (policy BSC 10) which may come forward during the life of the plan (2006-2021). This policy has already been subject to extensive public consultation, and examination by an independent Planning Inspector, and found to be a sound basis for dealing with any such proposals. The Local Authority considers that the proposed locations meet the requirements of this policy and therefore delaying the process of site identification would be unwarranted and unjustified.</p> |



| CATEGORY       | DEFINITION/CONTEXT                                                                                       | PERCENTAGE OF RESPONSES WHERE RAISED | ISSUE RAISED                                                                                                                                                                                                                                                                                                                                                     | COMMENT/RESPONSE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
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| LOCAL SERVICES | Comments relating the perceived increased strain on existing local services – schools, Dr Surgeries etc. | 30.1%                                | <p>Perception that increased use of local services (schools, police, GP's etc.) is not sustainable;</p> <p>Suggestions that services in other areas would be more able to cope;</p> <p>Perception that strain will be put on DCC services (bin collections, highways maintenance etc.);</p> <p>Assertions that the sites are too remote from local services;</p> | <p>Conflicting arguments have been put forward in terms of Local Services. Some respondents stated that the additional strain on service would be detrimental, while some stated that the sites were too remote to have adequate access to services.</p> <p>The location of the site is not considered too remote, given that there are a number of existing dwellings in the area and down Cwttir Lane itself.</p> <p>The size of the developments is not considered onerous in terms of the impact on local services, particularly in respect of the residential site, where the proposed occupants are already residing in Denbighshire and in receipt of schooling, medical services etc.</p> <p>Research into the impact of 3 sites in Scotland found that : Primary schools in the areas concerned had been able to cope with the arrival of traveller children.</p> <p>Police authorities acknowledged the contribution of the sites to meeting travellers' needs and reported no noticeable increase in crime in the vicinity of sites.</p> <p>(Taken from Housing Research 201, 1996 - Neighbours' Views of Official Sites for Travelling People, JRF/Planning Exchange research)</p> <p>For this size of development this is not a material planning consideration but has been highlighted as an area of concern expressed in the responses.</p> |

| CATEGORY | DEFINITION/CONTEXT                                                                                   | PERCENTAGE OF RESPONSES WHERE RAISED | ISSUE RAISED                                                                                                                                                                                                                                                                                                                         | COMMENT/RESPONSE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
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| LOCATION | Comments in relation to the location of the sites generally – rural setting, distance from amenities | 100%                                 | <p>Concerns regarding the developments spoiling the rural nature of the area;</p> <p>Concerns regarding the loss of agricultural land;</p> <p>Concerns the sites are too remote from amenities, including bus routes;</p> <p>Concerns that the Travelling community have not been consulted regarding the proposed transit site;</p> | <p>The proposed sites are located in a semi-rural area on the outskirts of St Asaph, near to Bodelwyddan, and within close proximity to varying industrial and business developments, together with a substation / transformer site, residential property and working farms.</p> <p>The existing business park occupies an area of approximately 62 hectares and is within 800m of the Green-gates East Site (at its furthest boundary). An additional 16 hectares of land which forms the majority of the Green-gates site is allocated within the LDP for expansion of the Business Park. This would bring commercial developments to within circa 400m of the Green-gates East site (at its furthest boundary).</p> <p>The land to the South West (known as the 'former Pilkington's site') has recently seen enabling works undertaken to encourage development. It is also allocated for Employment land (PSE 2 &amp; VOE7, B1, B2 uses and waste management).</p> <p>The proposed residential and transit sites are approximately 430 metres and 740 metres respectively from the settlement boundary of St Asaph. It is considered that this does not represent a 'considerable' distance or that the sites are 'isolated' from the nearest settlement.</p> <p>St Asaph has a range of facilities / services, access to public transport and main transport routes.</p> |

| CATEGORY           | DEFINITION/CONTEXT                                                      | PERCENTAGE OF RESPONSES WHERE RAISED | ISSUE RAISED                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | COMMENT/RESPONSE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
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| PROXIMITY OF SITES | Comments relating to the proximity of the proposed sites to each other. | 5.8%                                 | <p>Concerns regarding potential culture clashes between Transit and Residential site users could lead to conflict;</p> <p>Concerns of over development of Gypsy &amp; Traveller sites within a small geographical area;</p> <p>Concerns that Travelling community have reservations regarding the proximity of the sites;</p> <p>Suggestion that the solution for transit site should be a regional model as opposed to individual Council provision;</p> <p>Reference to WG guidelines stating that sites should not be in close proximity;</p> <p>Reference to Gypsy &amp; Traveller community view that sites should not be in close proximity;</p> | <p>The close proximity of transit and residential sites is recognised as potentially causing issues and a shared site has been discounted as an option for consideration. WG Guidance does not advocate shared sites.</p> <p>Given the scarcity of available and affordable development sites within the County together with opportunities to separate the sites with suitable landscaping and screening, a decision was taken to consider the potential for developing both sites within the same area.</p> <p>While not ideal, potential conflict would need to be managed effectively and if both sites are taken forward, the management model will need to be tailored to suit.</p> <p>While not a material planning consideration, the location of the two proposed sites either side of an existing dwelling and access to both sites being off the same lane, the proximity of the sites to each other needs to be considered carefully.</p> <p>There is an increased risk of WG not funding one or the other of the sites if both proposals are progressed.</p> |

| CATEGORY       | DEFINITION/CONTEXT                                                                                                  | PERCENTAGE OF RESPONSES WHERE RAISED | ISSUE RAISED                                                                                                                                                                                                                                                                                                                                       | COMMENT/RESPONSE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
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| SECURITY/CRIME | Comments relating to the perception that crime rates will increase and security of property and persons threatened. | 32.8%                                | <p>Perception that crime/ASB rates will increase;</p> <p>Perception that increased Police resource will be required;</p> <p>Reference to elderly population of surrounding areas being fearful;</p> <p>Concerns form businesses that premises and materials will be at risk;</p> <p>Concerns that unauthorised occupation of sites will occur;</p> | <p>Generally the response comments raise issues stereotypically associated with short term occupation of sites by the travelling community.</p> <p>Transit site – the responses do not recognise or consider the potentially more settled nature of a managed transit site where visitors may wish to stay for up to 3 months and, therefore, not display stereotypical behaviour.</p> <p>Residential site - Generally the response comments raise issues stereotypically associated with short term occupation of sites by the travelling community and do not recognise or consider the more settled nature of a residential site where the families are long term, rent/rate paying residents.</p> <p>The family identified as having a residential need are currently living in Denbighshire and have lived in the area for a number of years.</p> <p>In Scotland, research into the impact of 3 Gypsy and Traveller sites found that Police authorities acknowledged the contribution of the sites to meeting travellers' needs and reported no noticeable increase in crime in the vicinity of sites. (Taken from Housing Research 201, 1996 - Neighbours' Views of Official Sites for Travelling People, JRF/Planning Exchange research)</p> <p>This is not a material planning consideration but has been highlighted as an area of concern expressed in the responses.</p> |

| CATEGORY      | DEFINITION/CONTEXT                                                                                                                | PERCENTAGE OF RESPONSES WHERE RAISED | ISSUE RAISED                                                                                                                                                                                                                                                                                                                                                                                                                                 | COMMENT/RESPONSE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
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| VISUAL IMPACT | Comments in respect of how the proposals will impact visually on the area. Also loss of visual amenity to the existing residents. | 12.7%                                | <p>Incompatibility of the proposals to the surrounding area;</p> <p>Impact on the visual enjoyment of the existing residents in the area;</p> <p>Considered overbearing and out of scale with the surroundings;</p> <p>Lack of control over the condition and appearance of caravans;</p> <p>Proposals don't reflect the character of the area in terms of materials;</p> <p>Rural setting will be spoiled;</p> <p>Inadequate screening;</p> | <p>Residential Site - Consideration has been given to the location of the site and buildings within it to minimise any impact on the adjoining residential properties but also to minimise the impact on the character of the adjacent farmland. The development follows the existing pattern of residential properties and smallholdings arranged along Cwttir Lane. The landscaping proposals have incorporated generous areas of screening with new planting and none of the buildings overlook adjoining residential property</p> <p>The external palette materials have been carefully considered to reflect local vernacular buildings and maintain a rural character.</p> <p>The development proposal provides the opportunity to retain &amp; enhance the existing landscape, through the addition of new ornamental and native species planting across the site, creating an attractive development to live in and visit.</p> <p>Transit Site - To minimise the impact of the development on neighbouring properties and the surrounding countryside it is proposed that the new access road, hard standing and new amenity building will be cut into the ground slightly.</p> <p>The prominence of the proposed new amenity building will be reduced by cutting into existing ground levels but the external palette of materials has also been carefully considered to reflect local vernacular buildings and maintain a rural character.</p> <p>The rural character of the site will be enhanced by the introduction of new hedgerows along the eastern and western boundaries which will break down the existing large open expanse of grazing land into smaller fields more reminiscent of the historic pattern of field boundaries.</p> |

| CATEGORY   | DEFINITION/CONTEXT                | PERCENTAGE OF RESPONSES WHERE RAISED | ISSUE RAISED                                                                                                                                                                                                                                                                          | COMMENT/RESPONSE                                                                                    |
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| OTHER/MISC | Comments not related to the above | Too few to categorise                | <p>Impact of Brexit negates need for sites (reduced cross border transit);</p> <p>Money should be spent on Social Housing/improving services;</p> <p>Impact on Welsh Language;</p> <p>Limited positive comments regarding providing managed sites and DCC being forward thinking;</p> | No material planning issues identified but examples included as raised in the consultation returns. |

### **Pre-Planning Consultation Exercise.**

The pre planning consultation process commenced on 24<sup>th</sup> October 2018 and finished at midnight on 25<sup>th</sup> November 2018 (the consultation period was extended by 3 days due to technical issues with the consultation portal).

While not a legal requirement, the Council's pre planning exercise was conducted in line with Welsh Government Document "Pre-application Community Consultation: Best Practice Guidance for Developers.

Pre-application consultations are a new part of the planning application process in Wales brought in by the Planning (Wales) Act 2015.

Developers are required to undertake this consultation on 'major' projects. These are developments, which can have an impact greater than the local neighbourhood, such as quarries or new housing (with over 10 dwellings) and retail developments.

The purpose of the pre-application consultation is to provide an opportunity for early engagement with local stakeholders and allows the community to shape the application prior to any submission into the formal planning process.

A minimum standard has been set by Welsh Government that all developers must meet as part of pre-application consultation.

The minimum standard includes;

- Making draft planning application documents available to view (this can be on-line);
- Notifying the right consultees as set out within the guidance;
- Providing a 28 day notice period; and
- Reporting on how the pre-application consultation was undertaken and how people's views on the material planning issues were considered by submitting a Pre-Application Consultation Report (PAC Report) with any subsequent planning application for the development.

The Pre-Planning Consultation Exercise was undertaken covering both proposals:

- a) a permanent residential Gypsy and Traveller site with 6 pitches; and
- b) a transit Gypsy and Traveller site with 4-5 pitches.

Neither would constitute a major project and so there was no requirement for The Council (as the developer) to undertake pre-application planning consultation prior to submitting formal planning applications. However, it is recognised that these types of developments can attract significant interest and a decision was taken to use a pre-planning consultation process to start the engagement with relevant local stakeholders. The following table sets

out the minimum guidance requirements, how the local authority met this and any additional activity undertaken which exceeds the minimum requirement.

| Minimum Standard                                                                 | Local Application                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | Additional                                                                                                                                                                                                                                                                                                                                                 |
|----------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Making draft planning application documents available to view                    | Draft planning application documents were available on-line                                                                                                                                                                                                                                                                                                                                                                                                                                             | Paper copies were also made available in the local library.<br>An information event was held with officer's available to answer questions on the proposals                                                                                                                                                                                                 |
| Notifying the right consultees as set out within the guidance                    | Write to:<br>Tenant farmer of the land<br>Local Councillor<br>City Council<br>Relevant specialist consultees                                                                                                                                                                                                                                                                                                                                                                                            | Additional letters sent to:<br>properties on Cwttir Lane and Heol Esgob<br>Local councillors for St Asaph West, St Asaph East, Bodelwyddan, Trefnant wards.<br>Neighbouring Town and Community councils<br>Press release was issued to local media and sent to AM, MP and key partners including NWP, BCUHB<br>Information on DCC website and social media |
| Provide a 28 day notice period                                                   | 28 day notice period provided                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Notice period extended due to technical problem on web-site                                                                                                                                                                                                                                                                                                |
| Report on pre-application planning consultation with formal planning application | All feedback, including non-planning concerns has been reviewed relevant to each proposal. Comments are considered against the draft planning documents and where appropriate resultant actions/amendments will be noted or reasons provided as to why no action is required.<br>Should the proposal (s) proceed to the formal planning application stage then the information above will be included in a Pre-application consultation report (PAC) report to accompany the full planning application. |                                                                                                                                                                                                                                                                                                                                                            |



**Notes of pre consultation exercise meeting with Local Members**

**Planning app and consultation process - Gypsy and Travellers sites proposals**

**18 October 2018**

**Present:** Cllr Peter Scott, Cllr Andrew Thomas, Cllr Meirick Ll. Davies, Cllr Tony Thomas, Nicola Stubbins, Paul Mead, Emer O'Connor, Dave Lorey, Kim Waller

Cllr Richard Mainon was invited but was unable to attend the meeting.

**Notes**

The following were key points covered at the meeting:

- Role of Development Management (DM) was explained. DM have to follow a clear planning process and remain impartial in their decision making.
- Planning Officers are bound by a professional code of conduct.
- Two stages of consultation; pre-planning and formal planning consultation.
- This will apply to each of the two proposals.

**Pre-planning**

- DCC are not required to undertake pre-planning consultation on these proposals but have chosen to do so and therefore will follow the guidance that is available.
- Pre-planning consultation provides the opportunity for organisations and the public to comment on draft planning documents before they are submitted as a formal planning application.
- The Pre-application Consultation responses are collated into a report, which is submitted alongside the planning application.
- DM would not be involved in the Pre-application Consultation, this will be carried out by the Applicants.
- The launch of the pre-planning consultation will be Wednesday 24 October 2018 and will run until 21 November 2018.
- There is a comprehensive set of activities planned above the statutory requirements. This includes information for the media, letters to residents, site notices erected, information to the city/town councils etc.
- All draft planning documents will be available to the public through the Council's engagement portal during the consultation period. A link will be posted on the front page of the DCC website.
- A letter template will be provided to local members to print and circulate at their discretion. This will be outside of the formal pre-planning process.

## **Planning**

- Once the planning application is submitted and valid it will be subject to a statutory consultation period of 21 days.
- Letters will be sent to neighbours and site notices erected.
- Planning Officers will provide Cllrs with a copy of the consultation letter should they wish to publicise the application further (in a similar manner to how they propose to publicise the pre-app).

**A further meeting will be arranged prior to the submission of any planning application.**

|                            |                                  |
|----------------------------|----------------------------------|
| <b>Adroddiad i'r:</b>      | <b>Pwyllgor Craffu Cymunedau</b> |
| <b>Dyddiad y Cyfarfod:</b> | <b>14 Mawrth 2019</b>            |
| <b>Swyddog Arweiniol:</b>  | <b>Cydlynnydd Craffu</b>         |
| <b>Awdur yr Adroddiad:</b> | <b>Cydlynnydd Craffu</b>         |
| <b>Teitl:</b>              | <b>Rhaglen Waith Craffu</b>      |

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## 1. Am beth mae'r adroddiad yn sôn?

Mae'r adroddiad yn cyflwyno drafft rhaglen waith i'r dyfodol y Pwyllgor Craffu Cymunedau i'r aelodau ei hystyried.

## 2. Beth yw'r rheswm dros lunio'r adroddiad hwn?

Gofyn i'r Pwyllgor adolygu a chytuno ar ei raglen waith i'r dyfodol, a rhoi'r wybodaeth ddiweddaraf i aelodau ar faterion perthnasol.

## 3. Beth yw'r Argymhellion?

Bod y Pwyllgor yn ystyried yr wybodaeth a ddarparwyd ac yn cymeradwyo, diwygio neu'n newid ei raglen gwaith i'r dyfodol fel y gwêl yn briodol.

## 4. Manylion am yr adroddiad.

4.1 Mae Adran 7 o Gyfansoddiad Cyngor Sir Ddinbych yn nodi cylch gorchwyl, swyddogaethau ac aelodaeth pob Pwyllgor Craffu. Mae'r Adran hon hefyd yn cynnwys rheolau gweithdrefnau a thrafodaeth ar gyfer cyfarfodydd pwyllgorau.

4.2 Mae'r Cyfansoddiad yn amodi bod yn rhaid i bwyllgorau craffu'r Cyngor baratoi ac adolygu rhaglen ar gyfer eu gwaith i'r dyfodol. Drwy adolygu a blaenoriaethu materion mae modd i aelodau sicrhau fod y rhaglen waith yn cyflwyno rhaglen dan arweiniad yr aelodau.

4.3 Arfer sydd wedi'i fabwysiadu yn Sir Ddinbych ers nifer o flynyddoedd yw bod pwyllgorau craffu'n cyfyngu ar nifer yr adroddiadau a ystyrir mewn unrhyw gyfarfod i uchafswm o bedwar, yn ogystal ag adroddiad rhaglen waith y Pwyllgor ei hun. Nod y dull hwn yw hwyluso cael trafodaeth fanwl ac effeithiol ar bob pwnc.

4.4 Yn y blynyddoedd diweddar mae Llywodraeth Cymru a Swyddfa Archwilio Cymru wedi tynnu sylw at yr angen i gryfhau rôl craffu ar draws llywodraeth leol a gwasanaethau cyhoeddus yng Nghymru, gan gynnwys defnyddio craffu fel modd o ymgysylltu â phreswylwyr a defnyddwyr

gwasanaeth. O hyn ymlaen disgwylir i graffu ymgysylltu'n well ac yn amlach â'r cyhoedd gyda golwg ar sicrhau penderfyniadau gwell a fydd yn y pen draw yn arwain at well canlyniadau i ddinasyddion. Bydd Swyddfa Archwilio Cymru yn mesur effeithiolrwydd craffu wrth gyflawni'r disgwyliadau hyn.

4.5 Gan ystyried y weledigaeth genedlaethol ar gyfer craffu ac ar yr un pryd ganolbwyntio ar flaenoriaethau lleol, argymhellodd y Grŵp Cadeiryddion ac Is-gadeiryddion Craffu (GCIGC) y dylai pwyllgorau craffu'r Cyngor, wrth benderfynu ar eu rhaglenni gwaith, ganolbwyntio ar y meysydd allweddol canlynol:

- arbedion ar y gyllideb;
- cyflawni amcanion y Cynllun Corfforaethol (gyda phwyslais arbennig ar y modd o'u cyflawni yn ystod cyfnod o galedi ariannol);
- unrhyw eitemau eraill a gytunwyd gan y Pwyllgor Craffu (neu'r GCIGC) fel blaenoriaeth uchel (yn seiliedig ar y meini prawf profion 'PAPER' - gweler ochr gefn y 'ffurflen gynnig aelodau' yn Atodiad 2 ) a;
- Materion brys, materion na ellir eu rhagweld neu faterion â blaenoriaeth uchel

#### Ffurflenni Cynnig ar gyfer Craffu

4.6 Fel y crybwyllwyd ym mharagraff 4.2 uchod, mae Cyfansoddiad y Cyngor yn gofyn i bwyllgorau craffu baratoi ac adolygu rhaglen ar gyfer eu gwaith i'r dyfodol. Er mwyn cynorthwyo'r broses o flaenoriaethu adroddiadau, os yw'r swyddogion o'r farn fod pwnc yn haeddu'r amser i gael ei drafod ar agenda fusnes y Pwyllgor, mae'n rhaid iddynt wneud cais ffurfiol i'r Pwyllgor i ystyried derbyn adroddiad ar y pwnc hwnnw. Gwneir hyn trwy gyflwyno 'ffurflen gynnig' sy'n egluro pwrpas, pwysigrwydd a chanlyniadau posibl y pynciau a awgrymir. Nid oes un ffurflen gynnig wedi dod i law oddi wrth swyddog i'w ystyried yn y cyfarfod cyfredol.

4.7 Er mwyn gwneud gwell defnydd o amser craffu drwy ganolbwyntio adnoddau pwyllgorau i graffu testunau'n fanwl, gan ychwanegu gwerth drwy'r broses o wneud penderfyniadau a sicrhau gwell canlyniadau ar gyfer preswylwyr, penderfynodd y GCIGC y dylai'r aelodau, yn ogystal â swyddogion, gwblhau 'ffurflenni cynnig ar gyfer craffu' yn amlinellu pam eu bod yn credu y byddai'r testun yn elwa o fewnbwn craffu. Gellir gweld copi o 'ffurflen gynnig' yn Atodiad 2. Mae ochr gefn y ffurflen hon yn cynnwys siart lif sy'n rhestru'r cwestiynau y dylai aelodau eu hystyried wrth baratoi i gynnig eitem ar gyfer craffu, ac y dylai pwyllgorau eu gofyn wrth benderfynu ar addasrwydd testun arfaethedig i'w gynnwys ar raglen gwaith i'r dyfodol craffu. Os, ar ôl cwblhau'r broses hon, y penderfynir nad yw'r testun yn addas i'w craffu'n ffurfiol gan bwyllgor craffu, yna gellir ystyried dulliau eraill o rannu'r wybodaeth neu craffu ar y mater e.e. darparu 'adroddiad gwybodaeth', neu os yw'r mater yn un o natur leol gellir ei graffu gan y Grŵp Aelodau Ardal (GAA) perthnasol. Ni ddylai unrhyw eitemau gael eu cynnwys ar raglen gwaith i'r dyfodol heb i 'ffurflen gynnig ar gyfer craffu' gael ei chwblhau, ac i'r testun gael ei

gymeradwyo i'w gynnwys ar y rhaglen gan un ai'r Pwyllgor neu'r GCIGC. Mae cymorth ar gael i lenwi'r ffurflenni gan y Cydlynnydd Craffu.

#### Cyfrifoldebau Rheoli Llifogydd yn Sir Ddinbych

- 4.8 Gan na fydd y gwaith modelu sy'n cael ei wneud gan Gyfoeth Naturiol Cymru mewn perthynas â'r astudiaeth i Ffos y Rhyl a Gwter Prestatyn wedi'i gwblhau tan ddechrau'r haf, byddai wedi bod yn rhy gynnar i gyflwyno adroddiad i'r Pwyllgor yn y cyfarfod presennol, cyn i ganlyniadau'r gwaith modelu gael eu canfod. Gan hynny, caniatodd y Cadeirydd oedi'r adroddiad nes cyfarfod y Pwyllgor ar 5 Medi.

#### Darparu Safleoedd Sipsiwn a Theithwyr

- 4.9 Er mwyn medru darparu adroddiad ar ganlyniadau'r ymarfer ymgynghori ar gyfer yr uchod yn y cyfarfod presennol, bu'n rhaid ail-drefnu dwy eitem ar raglen gwaith i'r dyfodol y Pwyllgor. Yr eitemau hynny oedd adroddiadau ar Ysgol Rhewl a'r Cynllun Rheoli Asedau Meysydd Parcio. Mae'r ddau adroddiad wedi'u hail-drefnu dros dro ar gyfer cyfarfod y Pwyllgor ar 9 Mai. Fodd bynnag, mae gormod o eitemau ar raglen gwaith i'r dyfodol y cyfarfod hwnnw hefyd, felly gofynnir i'r Pwyllgor adolygu pa eitemau y dymuna eu hystyried yn y cyfarfod hwnnw.

#### Rhaglen Waith i'r Dyfodol y Cabinet

- 4.10 Wrth benderfynu ar eu rhaglen waith i'r dyfodol mae'n bwysig fod pwyllgorau craffu yn ystyried amserlen rhaglen waith y Cabinet. Ar gyfer y diben hwn, mae rhaglen waith y Cabinet wedi ei chynnwys yn Atodiad 3.

#### Datblygiad Penderfyniadau'r Pwyllgor

- 4.11 Yn Atodiad 4 mae tabl yn crynhoi penderfyniadau diweddar y Pwyllgor ac yn cynghori aelodau am eu gweithrediad.

### **5. Grŵp Cadeiryddion ac Is-Gadeiryddion Craffu**

Dan drefniadau craffu'r Cyngor mae'r Grŵp Cadeiryddion ac Is-Gadeiryddion Craffu(GCIGC) yn gweithredu fel pwyllgor cydlynu. Cyfarfu'r Grŵp ar 13 Rhagfyr 2018 a'r 31 Ionawr 2019. O ganlyniad i'r cyfarfodydd hyn mae'r eitemau canlynol wedi cael eu cynnwys yn rhaglen gwaith i'r dyfodol y Pwyllgor:

- Adroddiad Polisi Dyledion Prydau Ysgol (a ystyriwyd yn y cyfarfod presennol)
- Polisi Cludiant i Ddysgwyr Sir Ddinbych: elfennau anstatudol (bwriedir trafod hyn yn y cyfarfod ar 9 Mai 2019 – gweler Atodiad 1)

### **6. Sut mae'r penderfyniad yn cyfrannu at y Blaenoriaethau Corfforaethol?**

Bydd craffu effeithiol yn gymorth i'r Cyngor gynnal y blaenoriaethau corfforaethol yn unol ag anghenion cymunedau a dymuniadau trigolion. Bydd datblygu ac adolygu'r rhaglen waith gydlynol yn barhaus yn cynorthwyo'r Cyngor i ddarparu ei flaenoriaethau corfforaethol, i wella

canlyniadau i breswylwyr tra hefyd yn dygymod â thoriadau llym yn y gyllideb.

**7. Faint fydd hyn yn costio a sut bydd yn effeithio ar wasanaethau eraill?**

Mae'n bosib y bydd yn rhaid i wasanaethau neilltuo amser swyddog i gynorthwyo'r Pwyllgor gyda'r eitemau a nodwyd yn y rhaglen waith a chydag unrhyw gam gweithredu yn dilyn ystyried yr eitemau hynny.

**8. Beth yw prif gasgliadau'r Asesiad o Effaith ar Les? Gellir lawrlwytho'r adroddiad Asesiad o Effaith ar Les o'r [wefan](#) a dylai gael ei gynnwys fel atodiad i'r adroddiad hwn**

Nid oes Asesiad o Effaith ar Les wedi ei wneud mewn perthynas â phwrpas neu gynnwys yr adroddiad hwn. Ond bydd y Pwyllgor Craffu, drwy ei waith yn craffu darpariaeth gwasanaethau, polisïau, gweithdrefnau ac argymhellion, yn ystyried eu heffaith neu eu heffaith posib ar yr egwyddor o ddatblygu cynaliadwy a'r amcanion o ran lles a nodir yn Neddf Llesiant Cenedlaethau'r Dyfodol (Cymru) 2015.

**9. Pa ymgynghori sydd wedi digwydd?**

Does dim angen cynnal ymgynghoriad ar yr adroddiad hwn. Fodd bynnag, mae'r adroddiad ei hun a'r ystyriaeth a roir gan y Pwyllgor i'w raglen waith ar gyfer y dyfodol yn gyfystyr ag ymgynghoriad gyda'r Pwyllgor o ran ei raglen waith.

**10. Pa risgiau sy'n bodoli ac a oes unrhyw beth y gallwn ei wneud i'w lleihau?**

Nid oes risg wedi ei ganfod o ran y Pwyllgor yn ystyried ei raglen waith. Fodd bynnag, wrth adolygu ei raglen waith yn rheolaidd gall y Pwyllgor sicrhau bod meysydd sy'n peri pryder yn cael eu hystyried a'u harchwilio fel y maent yn dod i'r amlwg a bod argymhellion yn cael eu gwneud er mwyn mynd i'r afael â nhw.

**11. Grym i wneud Penderfyniad**

Mae Adran 7.11 o Gyfansoddiad y Cyngor yn amodi fod y pwyllgorau Craffu a/neu Grŵp Cadeiryddion ac Is-Gadeiryddion Craffu yn gyfrifol am osod eu rhaglenni gwaith ac y dylent, pan yn penderfynu ar eu rhaglenni roi ystyriaeth i ddymuniadau yr Aelodau hynny o'r Pwyllgor nad ydynt yn aelodau o'r grŵp gwleidyddol mwyaf ar y Cyngor.

**Swyddog Cyswllt:**

Cydlynnydd Craffu

Rhif ffôn: (01824) 712554

e-bost: [rhian.evans@sirddinbych.gov.uk](mailto:rhian.evans@sirddinbych.gov.uk)

## Communities Scrutiny Committee Forward Work Plan

Note: Items entered in italics have not been approved for submission by the Committee. Such reports are listed here for information, pending formal approval.

| Meeting                                                                                                     | Lead Member(s)                    | Item (description / title)                                                              | Purpose of report                                                                                                                                   | Expected Outcomes                                                                                                                                                                                                                                                                                      | Author                                                                                                                                                                                                                       | Date Entered             |
|-------------------------------------------------------------------------------------------------------------|-----------------------------------|-----------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------|
| 20 March<br><br><b>Special Meeting to be held in Llangollen International Pavilion</b><br>(all day meeting) | <b>Cllr. Mark Young</b>           | 1. Llantysilio Mountain Fire                                                            | To examine the multi-agency response to the mountain fire in the summer of 2018 and the fire's impact on the local area, environment and businesses | To ensure that the lessons learnt following the incident are used to improve multi-agency responses to similar emergencies in future and determine whether land management practices could be better utilised to mitigate against the spread of the fire/or isolate such incidents going forward       | Neil Culff<br>NWREP<br>Graham Boase/Emlyn Jones/Tony Ward - Services and Multi-agency presentation/report (Police/FRS/NRW/local business reps/agricultural business reps/Countryside Services/Highway Service to be invited) | By SCVCG<br>October 2018 |
| 9 May                                                                                                       | <b>Cllr. Julian Thompson-Hill</b> | 1. Universal Credit<br><br>(unless concerns merit it to be brought to Scrutiny earlier) | To detail:<br>(i) the impact of the introduction of Universal Credit (full service) on Council services and                                         | An understanding of the impact of UC on Council services and on residents during the early roll-out stages of the new benefits system in the county; an assessment of the effectiveness of measures taken to date in supporting services and residents to deal with the changes and proposed plans for | Paul Barnes/Rachel Thomas                                                                                                                                                                                                    | May 2018                 |

Communities Scrutiny Committee Forward Work Plan

| Meeting | Lead Member(s) | Item (description / title) |  | Purpose of report                                                                                                                                                                                                                                                                                                                                                                                                                                      | Expected Outcomes                                                                                                                                                                                                                                                                                                                             | Author | Date Entered |
|---------|----------------|----------------------------|--|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------|--------------|
|         |                |                            |  | residents 12 months following roll-out to the majority of the county area;<br>(ii) the effectiveness of the measures taken by the Council and its partners with a view to mitigating the effects of its introduction on residents and Council services, including the lessons learnt; and<br>(iii) the work underway to mitigate the impact on services and residents in readiness for the migration current benefit recipients on to UC in due course | dealing with the remainder of the rollout and the eventual migration of current benefit recipients onto the new UC in due course.<br><br>Scrutiny's consideration of the above matters will assist it to identify proposed ways to mitigate against the effects of UC adversely affecting the Council's aim of building resilient communities |        |              |

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## Communities Scrutiny Committee Forward Work Plan

| Meeting | Lead Member(s)                    | Item (description / title)                                                                   | Purpose of report                                                                                                                                                                                          | Expected Outcomes                                                                                                                                                                                                                                                                                                                                                                                                                              | Author                                  | Date Entered                                     |
|---------|-----------------------------------|----------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|--------------------------------------------------|
|         | <b>Cllr. Brian Jones</b>          | 2. Proposed New Waste and Recycling Service Design                                           | To consider detailed information on the proposed new services, including service design, depot reconfiguration requirements, indicative costings and funding available and proposed communication strategy | Assurances that the proposal are progressing in accordance with the Council and the national vision in relation to waste management, reconfiguration costs are manageable and will realise indicative savings and ease budget pressure and that residents are buying into the new waste concept which will deliver the corporate priority relating to an attractive and protected environment that supports well-being and economic prosperity | Tony Ward/Tara Dumas                    | October 2018                                     |
|         | <b>Cllr. Huw Hilditch-Roberts</b> | 3. Denbighshire's Learner Transport Policy: Non-Statutory Elements<br><br><b>[Education]</b> | To examine potential non-statutory elements of the current Learner Transport Policy which the Council could consider withdrawing from funding in future and a draft of the proposed revised policy         | The development of an affordable Learner Transport Policy for the future which will support the delivery of the Council's corporate priority and aspirations for its young people                                                                                                                                                                                                                                                              | Karen Evans/Ian Land                    | By SCVCG<br>December 2018                        |
|         | <b>Cllr. Huw Hilditch Roberts</b> | 4. Ysgol Rhewl<br><br><b>[Education]</b>                                                     | An evaluation of the support provided to the school and stakeholders                                                                                                                                       | To ensure that pupils and stakeholders are adequately supported by the education authority to ensure that the pupils are not                                                                                                                                                                                                                                                                                                                   | Karen Evans/Geraint Davies/James Curran | October 2017<br>(rescheduled<br>September 2018 & |

## Communities Scrutiny Committee Forward Work Plan

| Meeting       | Lead Member(s)           | Item (description / title) |                                               | Purpose of report                                                                                                      | Expected Outcomes                                                                                                                                                                                                                                                                                                                                                           | Author                            | Date Entered                                     |
|---------------|--------------------------|----------------------------|-----------------------------------------------|------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------|--------------------------------------------------|
|               |                          |                            |                                               | during the period leading up to the closure of Ysgol Rhewl and the transfer of pupils to the new area school in Ruthin | disadvantaged, attain the desired outcomes and realise their potential                                                                                                                                                                                                                                                                                                      |                                   | December 2018)                                   |
|               | <b>Cllr. Brian Jones</b> | 5.                         | Car Park Asset Management Plan                | To detail the progress made to date with the delivery of the asset management plan and associated initiatives          | To realise the delivery of the plan, the investment programme in the county's car parks and the associated initiatives with a view to delivering the connected communities and environment priorities within the Council's corporate plan                                                                                                                                   | Emlyn Jones/Mike Jones            | March 2018                                       |
|               |                          |                            |                                               |                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                                             |                                   |                                                  |
| <b>4 July</b> | <b>Cllr. Tony Thomas</b> | 1.                         | Planning Compliance Charter                   | To consider the draft Planning Compliance Charter between Denbighshire County Council and Town and Community Councils  | The development of a Charter that will be useful to town and community councils and other stakeholders to understand how the compliance function works and how they can support compliance work through early prevention/intervention work in their locality. The Charter will help support the delivery of the Environment and Resilient Communities corporate priorities. | Emlyn Jones/Paul Mead/Adam Turner | December 2018                                    |
|               | <b>Cllr. Tony Thomas</b> | 2.                         | Caravan and Holiday Park Regulation Procedure | To assess the effectiveness of the county's regulation procedure in ensuring that caravan and                          | Ensuring that all regulatory stipulations are adhered to and that holiday caravan sites contribute towards the economic prosperity of the area and local residents are                                                                                                                                                                                                      | Emlyn Jones/Paul Mead             | By SCVCG January 2018 (rescheduled January 2019) |

## Communities Scrutiny Committee Forward Work Plan

| Meeting     | Lead Member(s)                                                                             | Item (description / title) |                                                   | Purpose of report                                                                                                                                                                                                                                                                  | Expected Outcomes                                                                                                                                                                                                                                                                                   | Author                    | Date Entered                                    |
|-------------|--------------------------------------------------------------------------------------------|----------------------------|---------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|-------------------------------------------------|
|             |                                                                                            |                            |                                                   | holiday park planning and licensing conditions are complied with                                                                                                                                                                                                                   | supported to live in homes that meet their needs                                                                                                                                                                                                                                                    |                           |                                                 |
|             | <b>Cllr. Tony Thomas</b>                                                                   | 3.                         | Seagull Management Update                         | To report on the progress made in developing and delivering the Seagull Management Action Plan and the associated Public Awareness Campaign                                                                                                                                        | An assessment of whether appropriate and proportionate actions are being taken to protect residents, businesses and visitors from the nuisance caused by gulls and whether the measures taken are effective and support the delivery of the Council's Corporate Plan                                | Emlyn Jones/Gareth Watson | March 2018 (rescheduled by SCVCG December 2018) |
| 5 September | <b>Cllr. Brian Jones</b><br><b>Reps from Dŵr Cymru Welsh Water &amp; NRW to be invited</b> | 1.                         | Flood Management Responsibilities in Denbighshire | To present the conclusions of the joint study into whether improvements could be made to the management of the Rhyl Cut and Prestatyn Gutter, adjacent drains and sewers, and to outline each organisation's responsibilities in relation to flood management and flood mitigation | An assessment of whether the Council effectively fulfils its responsibilities in relation to flood management and mitigation and works effectively with partner organisations to reduce the risk of flooding and deliver the Environment and Resilient Communities priorities of the Corporate Plan | Tony Ward/Wayne Hope      | March 2018 (rescheduled February 2019)          |

## Communities Scrutiny Committee Forward Work Plan

| Meeting | Lead Member(s)                    | Item (description / title)                                                         | Purpose of report                                                                                                                                                                                               | Expected Outcomes                                                                                                                                                                                                                                                                                                                                                                                              | Author                                         | Date Entered                                  |
|---------|-----------------------------------|------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------|-----------------------------------------------|
|         | <b>Leader</b>                     | 2. <b>Tourism Signage Strategy for Denbighshire</b>                                | To outline the progress made by the Working Group in developing a tourism signage strategy for the county, consideration of potential funding sources, and the anticipated timescale for the project's delivery | The development of a tourism signage strategy that complements trunk road signage and technological innovations in the field of tourism, takes into account the aims of 'The Wales Way' project, attracts visitors and increases the value of tourism spend in the county in line with the corporate priority relating to the Environment, and in-keeping with the outcomes of Denbighshire's Tourism Strategy | Mike Jones/Peter McDermott                     | May 2018 (rescheduled by SCVCG December 2018) |
| 24 Oct  | <b>Cllr. Huw Hilditch Roberts</b> | 1. <i>Impact of the Ruthin Primary Education Area Review</i><br><b>[Education]</b> | <i>To consider the findings of the of the impact assessment (based on the WBFG Act principles and goals) undertaken following the conclusion, implementation of the decisions relating to the review</i>        | <i>Identification of any negative or unintended/unexpected outcomes from the school reorganisation decisions that will assist planning for similar projects in future to ensure the well-being of all stakeholders</i>                                                                                                                                                                                         | <i>Karen Evans/Geraint Davies/James Curran</i> | <i>October 2017</i>                           |
| 12 Dec  |                                   |                                                                                    |                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                |                                                |                                               |

## Communities Scrutiny Committee Forward Work Plan

| Meeting       | Lead Member(s)                    | Item (description / title)                                 | Purpose of report                                                                                                    | Expected Outcomes                                                                                                                                                                                                                                                            | Author                 | Date Entered   |
|---------------|-----------------------------------|------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|----------------|
| May/June 2020 | <b>Cllr. Huw Hilditch-Roberts</b> | 1. Welsh Government's Free Childcare Offer in Denbighshire | To assess the take-up and impact of the WG's free childcare offer in the county since its introduction in April 2019 | To evaluate whether the introduction of the free childcare offer has supported the delivery of the Council's corporate priorities relating to young people and resilient communities, supported the local economy and will enhance better outcomes for children and families | Karen Evans/James Wood | September 2018 |

**Future Issues**

| Item (description / title) | Purpose of report | Expected Outcomes | Author | Date Entered |
|----------------------------|-------------------|-------------------|--------|--------------|
|                            |                   |                   |        |              |
|                            |                   |                   |        |              |

**For future years**

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**Information/Consultation Reports**

| Information / Consultation                                     | Item (description / title)   | Purpose of report                                                                                                                                                                                                                                                                                                             | Author(s)                               | Date Entered  |
|----------------------------------------------------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------|---------------|
| <b>Information</b><br><b>[Education]</b><br><b>March 2019?</b> | Ysgol Llanbedr Dyffryn Clwyd | To:<br>(i) outline the reasons given by the WG's Cabinet Secretary in relation to her decision with respect of the future of Ysgol Llanbedr D C;<br>(ii) how the Welsh Government dealt with the appeal; and<br>(iii) the decision's implications for the future management and financial arrangements for Ysgol Llanbedr D C | Karen Evans/Geraint Davies/James Curran | December 2018 |

Communities Scrutiny Committee Forward Work Plan

|  |  |                                            |  |  |
|--|--|--------------------------------------------|--|--|
|  |  | and Ysgol Trefnant, their staff and pupils |  |  |
|--|--|--------------------------------------------|--|--|

**Note for officers – Committee Report Deadlines**

| Meeting | Deadline        | Meeting | Deadline       | Meeting     | Deadline            |
|---------|-----------------|---------|----------------|-------------|---------------------|
| 9 May   | <b>25 April</b> | 4 July  | <b>20 June</b> | 5 September | <b>22 September</b> |

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04/03/2019 RhE

| <b>Ffurflen Gynnig ar gyfer Rhaglen Gwaith i'r Dyfodol Craffu</b>                                                                                                    |                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|
| <b>ENW'R PWYLLGOR CRAFFU</b>                                                                                                                                         |                    |
| <b>AMSERLEN I'W HYSTYRIED</b>                                                                                                                                        |                    |
| <b>TESTUN</b>                                                                                                                                                        |                    |
| <b>Beth sydd angen ei graffu arno (a pham)?</b>                                                                                                                      |                    |
| <b>Ydi'r mater yn un o bwys i drigolion/busnesau lleol?</b>                                                                                                          | <b>YDI/NAC YDI</b> |
| <b>Ydi craffu yn gallu dylanwadu ar bethau a'u newid?</b><br>(Os 'ydi' nodwch sut rydych chi'n meddwl y gall craffu ddylanwadu neu newid pethau)                     | <b>YDI/NAC YDI</b> |
| <b>Ydi'r mater yn ymwneud â gwasanaeth neu faes sy'n tanberfformio?</b>                                                                                              | <b>YDI/NAC YDI</b> |
| <b>Ydi'r mater yn effeithio ar nifer fawr o drigolion neu ardal fawr o'r Sir?</b><br>(Os 'ydi', rhowch syniad o faint y grŵp neu'r ardal yr effeithir arni)          | <b>YDI/NAC YDI</b> |
| <b>Ydi'r mater yn gysylltiedig â blaenoriaethau corfforaethol y Cyngor?</b><br>(Os 'ydi' nodwch pa flaenoriaethau)                                                   | <b>YDI/NAC YDI</b> |
| <b>Hyd y gwyddoch, oes yna rywun arall yn edrych ar y mater hwn?</b><br>(Os 'oes', nodwch pwy sy'n edrych arno)                                                      | <b>OES/NAC OES</b> |
| <b>Os derbynnir y testun ar gyfer craffu, pwy fyddai arnoch chi eisiau eu gwahodd e.e. Aelod Arweiniol, swyddogion, arbenigwyr allanol, defnyddwyr y gwasanaeth?</b> |                    |
| <b>Enw'r Cynghorydd/Aelod Cyfetholedig</b>                                                                                                                           |                    |
| <b>Dyddiad</b>                                                                                                                                                       |                    |

## Ystyried addasrwydd pwnc ar gyfer craffu

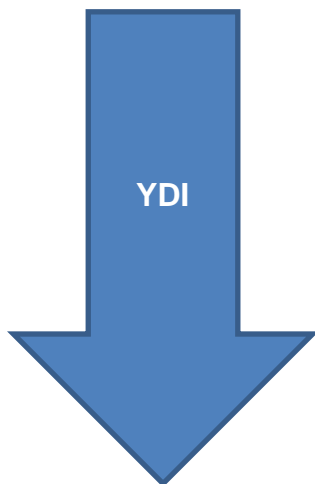
### Ffurflen Gynnig / Cais a dderbyniwyd

(dylid rhoi ystyriaeth ofalus i'r rhesymau dros wneud cais)



### Ydi o'n bodloni'r gofynion canlynol?

- **Diddordeb Cyhoeddus** – ydi'r mater o bwys i drigolion?
- **Effaith**– fedr craffu yn gael effaith ar bethau a'u newid?
- **Perfformiad** – ydi o'n wasanaeth neu faes sy'n tanberfformio?
- **Graddfa** – ydi o'n effeithio ar nifer o drigolion neu ardal ddaearyddol fawr?
- **Ailadrodd** – ydi'r mater yn destun craffu/ymchwiliad gan berson neu gorff arall?



Dim gweithredu pellach gan y Pwyllgor Craffu. Gellir ei gyfeirio at gorff arall neu ofyn am adroddiad er gwybodaeth.

- Penderfynu ar y canlyniadau a ddymunir
- Penderfynu ar gwmpas a swmp y gwaith craffu sydd ei angen a'r dull mwyaf priodol o graffu (h.y. adroddiad pwyllgor, ymchwiliad grŵp tasg a gorffen neu aelod cyswllt ac ati)
- Os penderfynir sefydlu grŵp tasg a gorffen, dylid penderfynu ar amserlen yr ymchwiliad, pwy fydd yn rhan o'r ymchwiliad, beth yw'r gofynion ymchwilio, a oes angen cyngor arbenigol a thystion, a beth yw'r trefniadau adrodd ac ati.



## Cabinet Forward Work Plan

| Meeting            | Item (description / title) |                                                                                                              | Purpose of report                                                                                                                        | Cabinet Decision required (yes/no) | Author – Lead member and contact officer                                            |
|--------------------|----------------------------|--------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------|-------------------------------------------------------------------------------------|
| <b>26 Mar 2019</b> | 1                          | Gypsy and Traveller Accommodation                                                                            | To consider the outcome of the consultation exercise relating to the proposals to seek planning permission for Gypsy and Traveller sites | Yes                                | Councillor Tony Thomas / Nicola Stubbins / David Lorey                              |
|                    | 2                          | Denbighshire's Replacement Local Development Plan – Draft Pre Deposit (preferred strategy) for consultation. | To consider a recommendation to Council.                                                                                                 | Tbc                                | Councillor Brian Jones / Angela Loftus                                              |
|                    | 3                          | Finance Report                                                                                               | To update Cabinet on the current financial position of the Council                                                                       | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh                                     |
|                    | 4                          | Items from Scrutiny Committees                                                                               | To consider any issues raised by Scrutiny for Cabinet's attention                                                                        | Tbc                                | Scrutiny Coordinator                                                                |
| <b>30 Apr 2019</b> | 1                          | Proposed Alternative Delivery Model (ADM) for various leisure related activities and functions               | See description.                                                                                                                         | Yes                                | Councillors Bobby Feeley and Julian Thompson-Hill / Graham Boase / Sian Lloyd Price |
|                    | 2                          | Finance Report                                                                                               | To update Cabinet on the current financial position of the Council                                                                       | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh                                     |

## Cabinet Forward Work Plan

| Meeting            | Item (description / title) |                                               | Purpose of report                                                                            | Cabinet Decision required (yes/no) | Author – Lead member and contact officer             |
|--------------------|----------------------------|-----------------------------------------------|----------------------------------------------------------------------------------------------|------------------------------------|------------------------------------------------------|
|                    | 3                          | Items from Scrutiny Committees                | To consider any issues raised by Scrutiny for Cabinet's attention                            | Tbc                                | Scrutiny Coordinator                                 |
| <b>28 May 2019</b> | 1                          | North Wales Growth Bid Governance Agreement 2 | To approve the governance arrangements in relation to the implementation of the growth deal. | Yes                                | Councillor Hugh Evans / Graham Boase / Gary Williams |
|                    | 2                          | Finance Report                                | To update Cabinet on the current financial position of the Council                           | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh      |
|                    | 3                          | Items from Scrutiny Committees                | To consider any issues raised by Scrutiny for Cabinet's attention                            | Tbc                                | Scrutiny Coordinator                                 |
| <b>25 Jun 2019</b> | 1                          | Finance Report                                | To update Cabinet on the current financial position of the Council                           | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh      |
|                    | 2                          | Items from Scrutiny Committees                | To consider any issues raised by Scrutiny for Cabinet's attention                            | Tbc                                | Scrutiny Coordinator                                 |
|                    |                            |                                               |                                                                                              |                                    |                                                      |

## Cabinet Forward Work Plan

| Meeting             | Item (description / title) |                                | Purpose of report                                                  | Cabinet Decision required (yes/no) | Author – Lead member and contact officer        |
|---------------------|----------------------------|--------------------------------|--------------------------------------------------------------------|------------------------------------|-------------------------------------------------|
| <b>30 July 2019</b> | 1                          | Finance Report                 | To update Cabinet on the current financial position of the Council | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|                     | 2                          | Items from Scrutiny Committees | To consider any issues raised by Scrutiny for Cabinet's attention  | Tbc                                | Scrutiny Coordinator                            |
|                     |                            |                                |                                                                    |                                    |                                                 |
| <b>24 Sep 2019</b>  | 1                          | Finance Report                 | To update Cabinet on the current financial position of the Council | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|                     | 2                          | Items from Scrutiny Committees | To update Cabinet on the current financial position of the Council | Tbc                                | Scrutiny Coordinator                            |
|                     |                            |                                |                                                                    |                                    |                                                 |
| <b>22 Oct 2019</b>  | 1                          | Finance Report                 | To update Cabinet on the current financial position of the Council | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|                     | 2                          | Items from Scrutiny Committees | To update Cabinet on the current financial position of the Council | Tbc                                | Scrutiny Coordinator                            |
|                     |                            |                                |                                                                    |                                    |                                                 |
|                     |                            |                                |                                                                    |                                    |                                                 |

## Cabinet Forward Work Plan

| Meeting            | Item (description / title) |                                | Purpose of report                                                  | Cabinet Decision required (yes/no) | Author – Lead member and contact officer        |
|--------------------|----------------------------|--------------------------------|--------------------------------------------------------------------|------------------------------------|-------------------------------------------------|
| <b>19 Nov 2019</b> | 1                          | Finance Report                 | To update Cabinet on the current financial position of the Council | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|                    | 2                          | Items from Scrutiny Committees | To update Cabinet on the current financial position of the Council | Tbc                                | Scrutiny Coordinator                            |
|                    |                            |                                |                                                                    |                                    |                                                 |
| <b>17 Dec 2019</b> | 1                          | Finance Report                 | To update Cabinet on the current financial position of the Council | Tbc                                | Councillor Julian Thompson-Hill / Richard Weigh |
|                    | 2                          | Items from Scrutiny Committees | To update Cabinet on the current financial position of the Council | Tbc                                | Scrutiny Coordinator                            |
|                    |                            |                                |                                                                    |                                    |                                                 |

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Note for officers – Cabinet Report Deadlines

| <i>Meeting</i> | <i>Deadline</i> | <i>Meeting</i> | <i>Deadline</i> | <i>Meeting</i> | <i>Deadline</i> |
|----------------|-----------------|----------------|-----------------|----------------|-----------------|
|                |                 |                |                 |                |                 |
| <i>March</i>   | <b>12 March</b> | <i>April</i>   | <b>12 April</b> | <i>May</i>     | <b>13 May</b>   |

Updated 01/03/19 - KEJ

**Cabinet Forward Work Plan**

Cabinet Forward Work Programme.doc

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## Progress with Committee Resolutions

| Date of Meeting  | Item number and title                                              | Resolution                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Progress                                                                                                                                                                                                    |
|------------------|--------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 13 December 2018 | <b>5. Early Education and Flying Start Childcare Commissioning</b> | <p><b><u>Resolved:</u></b> <i>subject to the above observations</i></p> <p>(i) <i>the provision of an Information Report outlining the process to be followed by potential providers when applying for Early Education and/or Flying Start Childcare provision funding and the safeguards within the process to ensure that all applicants, be they public/private/voluntary sector organisations, were given fair and equitable access to the funding and to mitigate against public sector providers being in a more advantageous position;</i></p> <p>(ii) <i>to support the decision to recommission the childcare elements of Early Education and the Flying Start Programmes through parallel formal processes</i></p> | Lead Member and officers informed of the Committee's observations and the requested information report was included in the 'Information Brief' document circulated to members ahead of the current meeting. |
|                  | <b>6. Performance and Effectiveness of</b>                         | <b><u>Resolved:</u></b> <i>- subject to the above observations</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | Lead Member and officers informed of the Committee's observations and a draft                                                                                                                               |

|  |                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                                                                                                                                                                                                             |
|--|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|  | <p><b>Planning Compliance</b></p> | <p>(i) <i>to receive the report on the performance and effectiveness of the Planning Compliance function;</i></p> <p>(ii) <i>to acknowledge the value and importance of the Service to the county and its residents and recommend that every effort be made to protect the function when setting future Council budgets;</i></p> <p>(iii) <i>that a Planning Compliance Charter be drawn up between Denbighshire County Council and its city, town and community councils for the purpose of supporting compliance work through early prevention and intervention work; and</i></p> <p>(iv) <i>that the draft Charter be presented to the Committee for consultation prior to being issued to city, town and community councils for consultation</i></p> | <p>of the Planning Compliance Charter between the County Council and its city, town and community councils is scheduled to be presented to the Committee at its meeting on 4 July 2019 (see Appendix 1)</p> |
|--|-----------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|